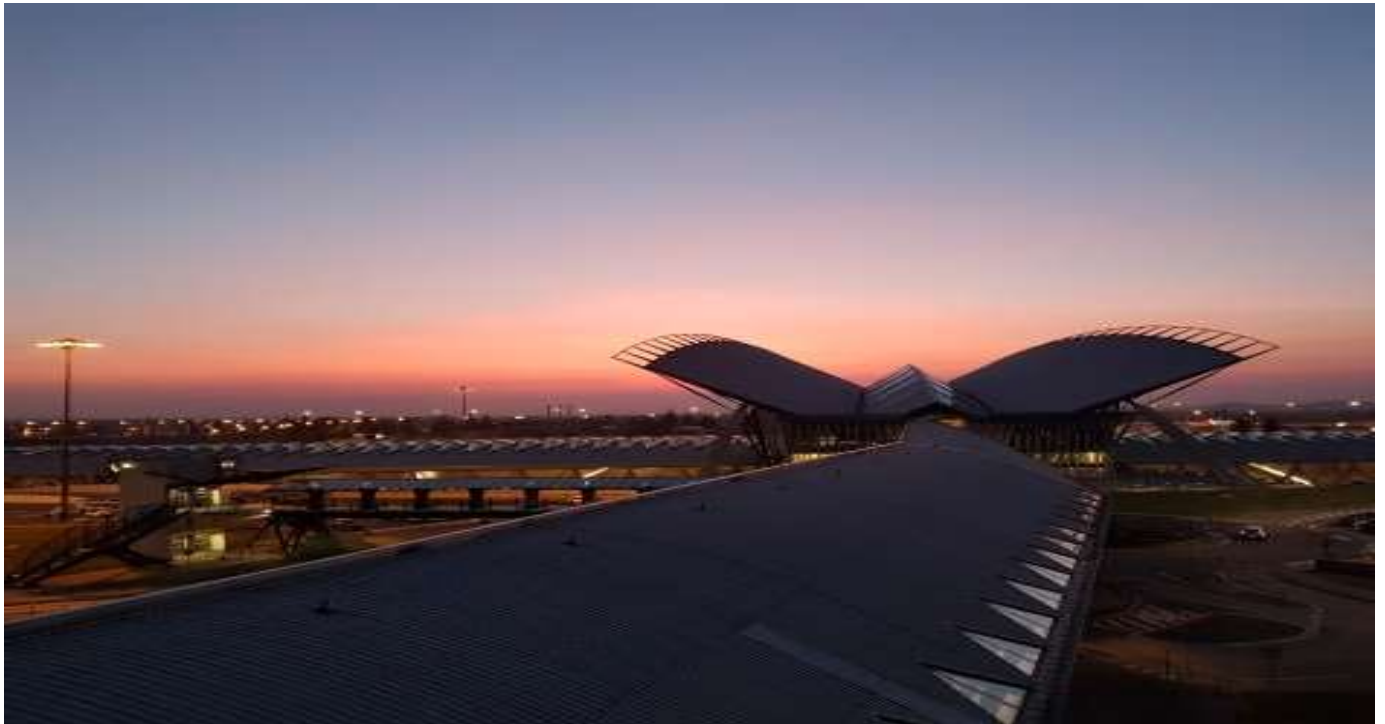




**LYON-SAINT EXUPERY**

# **AIRPORT FEES & CHARGES 2021**

2021 rates subject to modification



## Table of Contents

<b>GENERAL INFORMATION</b>	<b>3</b>
USEFUL CONTACTS	4
<b>GENERAL TERMS AND CONDITIONS OF SALE</b>	<b>6</b>
I TERMS OF SALE EXCLUDING USE OF CAR PARKS	7
II TERMS OF SALE APPLICABLE TO USERS OF CAR PARKS AT LYON-SAINT EXUPÉRY AIRPORT	10
<b>AERONAUTICAL FEES AND CHARGES</b>	<b>11</b>
TRAFFIC DATA	12
LANDING FEES	12
PARKING FEES	15
FLAT-RATE FEE LANDING AND PARKING	15
PASSENGER FEE	16
DISCOUNT ON PASSENGER FEES	17
INCENTIVE POLICY	18
DISABLED AND REDUCED CAPACITY PASSENGER FEE	20
FUEL FEES AND CHARGES	20
<b>REAL ESTATE FEES AND CHARGES</b>	<b>21</b>
FIXED PORTION OF REAL ESTATE FEES AND CHARGES	22
VARIABLE PORTION OF REAL ESTATE FEES AND CHARGES	26
<b>FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS</b>	<b>27</b>
"EXTRA-CREWS" SERVICES	28
AIRBRIDGES	28
400 Hz FEE	28
RUNWAY EQUIPMENT PARKING AREAS	29
SAFE	29
TECHNICAL IMAGE SERVER/ FLIGHT SCREEN	29
FAST TRACK	29
AUTOMATIC BAGGAGE DROP	29
BAGGAGE RECONCILIATION SYSTEM	29
WIRING MANAGEMENT	30
NETWORK SERVICES	30
CARGO PORT WAREHOUSING	31
<b>WORK AND SERVICES</b>	<b>35</b>
WATER – ELECTRICITY – HEATING – AIR CONDITIONING	36
CLEANING	37
GENERAL PRINCIPLES	39
MISCELLANEOUS	39
SERVICES PROVIDED BY AEROPORTS DE LYON S.A. STAFF	40
<b>ACCESS AND MOBILITY</b>	<b>42</b>
PASSES	43
PUBLIC ROAD TRANSPORTATION	43
CAR PARKS: P0, P1, P2, P3, P4, P5, FOR THE FIRST 24 HOURS	45
CAR PARKS: P0, P1, P2, P3, P4, P5, PER DAY	46
SHORT STAY PARKING CHARGES	47
BOOKING ONLINE	47
CAR PARKS AND ACCESS: OVERRUNNING RESERVATION TIME	47
<b>BUSINESS CENTRE</b>	<b>48</b>
ROOM HIRE	49
PARKING	49
BUSINESS CENTRE GENERAL PROVISIONS	50
BUSINESS CENTRE SPECIFIC PROVISIONS	53
<b>RECEPTION, SERVICES AND EVENTS</b>	<b>55</b>
OFFICIAL AND FORMAL RECEPTIONS	56
CUSTOMISED ASSISTANCE RATES	56
EVENTS, GROUP AND COMPANY SERVICES	57
PASSENGER SERVICES	57
HIRING OF PRIVATE LOUNGES & FUNCTION ROOMS, RATES	58

# GENERAL INFORMATION

## USEFUL CONTACTS

### USEFUL CONTACTS

#### NATURE OF INVOICES

Aeronautical fees and charges	Facturation-Aero@lyonaeroports.com	+ 33 (0)4 72 22 72 93
Fees and charges for the use of facilities and tools	Facturation-Aero@lyonaeroports.com	+ 33 (0)4 72 22 72 93

#### Real estate fees, rental charges and work-related fees and charges

• Shops and services	FacturationSaintExupery@lyonaeroports.com	+ 33 (0)4 72 22 75 31
• Airlines and handling	Sylviane RUF sylviane.ruf@lyonaeroports.com	+33 (0)6 64 38 13 85
• CARGOPORT, M1	Philippe POULET philippe.poulet@lyonaeroports.com	+33 (0)6 68 75 90 01
• LYON-BRON	Philippe POULET philippe.poulet@lyonaeroports.com	+33 (0)6 68 75 90 01
Fees for commercial concessions	FacturationSaintExupery@lyonaeroports.com	+ 33 (0)4 72 22 75 31
Business Centre	Christophe GIRARD christophe.girard@lyonaeroports.com	+33 (0)4 72 22 58 09

#### CUSTOMER PAYMENTS

Accounts Department	Nouria LOUCIF nouria.loucif@lyonaeroports.com comptabilite@lyonaeroports.com	+33 (0)4 72 22 72 96
---------------------	--	----------------------

#### REQUESTS FOR PREMISES

Shops and Services	Virginie Gauthier virginie.gauthier@lyonaeroports.com	+33 (0) 04 72 22 88 09
Airlines and handling	Sylviane RUF sylviane.ruf@lyonaeroports.com	+33 (0)6 64 38 13 85
CARGOPORT, M1	Philippe POULET philippe.poulet@lyonaeroports.com	+33 (0)6 68 75 90 01
BRON	Philippe POULET philippe.poulet@lyonaeroports.com	+33 (0)6 68 75 90 01

#### TECHNICAL SERVICES

Troubleshooting and technical support	CCO	+33 (0)4 72 22 88 89
---------------------------------------	-----	----------------------

#### CAR PARK

Parking passes	abonnements.parking@lyonaeroports.com
----------------	---------------------------------------

## USEFUL CONTACTS

### BUSINESS CENTRE

Christophe GIRARD christophe.girard@lyonaeroports.com	+33 (0)4 72 22 58 09
--	----------------------

### CARGOPORT

Use of warehouses and special equipment	Eric BURDIN eric.burdin@lyonaeroports.com	+33 (0)4 72 22 81 51
Rental and equipping of offices or shops	Philippe POULET philippe.poulet@lyonaeroports.com	+33 (0)6 68 75 90 01

### PROMOTION AND DEVELOPMENT

CARGOPORT	Mélanie VILLEMÉY melanie.villemey@lyonaeroports.com	+33 (0)4 72 22 58 94
Air development manager	Jennifer EL HASNAOUI jennifer.elhasnaoui@lyonaeroports.com	+33 (0)4 72 22 79 92

### DRIVER TRAINING FOR AIRPORT APRON

Denis FERRIER denis.ferrier@lyonaeroports.com	+33 (0)4 72 22 82 81
--	----------------------

### POSTAL ADDRESS - TELEPHONE - FAX



Public limited company (Société Anonyme) with a board of directors and supervisory board  
BP 113 - 69125 Lyon-Saint Exupéry Aéroport - France  
Telephone: +33 826 800 826 (€0.15/min.) - Fax +33 (0)4 72 22 74 71  
International calls: +33 426 007 007  
www.lyonaeroports.com  
Siren Business Reg. No. 493 425 136 RCS LYON - Capital €148,000 -  
VAT FR33493425136

# GENERAL TERMS AND CONDITIONS OF SALE

## GENERAL TERMS AND CONDITIONS OF SALE

### I TERMS OF SALE EXCLUDING USE OF CAR PARKS

These general terms and conditions of sale apply to services provided by Aéroports de Lyon S.A. and prevail over any other document emanating from the user.

The prices applicable to services provided by Aéroports de Lyon S.A. are included in a handbook of Lyon-Saint Exupéry and Lyon-Bron and a handbook of the prices applied by the Business Centre. The above-mentioned handbooks are attached as appendices to these general terms and conditions of sale. These handbooks may be downloaded from the website [www.lyonaeroports.com/air-fees-and-charges](http://www.lyonaeroports.com/air-fees-and-charges).

Fees and payments are due to Aéroports de Lyon S.A. further to the sole use of its services or the sole occupancy of its facilities, sites, premises, Business Centre, car parks and grounds.

The general terms and conditions of sale apply separately to users of the airports (I) and users of the car parks (II).

### PAYMENT CONDITIONS

#### GENERAL PROVISIONS

Invoices issued by Aéroports de Lyon S.A. are payable on presentation of the invoice, no later than 30 days from the invoice date.

---

**BY FUNDS TRANSFER TO THE ORDER OF:** Aéroports de Lyon S.A. – Banque Société Générale  
Agence de LYON ENTREPRISES - Tour société suisse - 69443 LYON Cedex 03  
For funds transfers from outside France, charges are at the expense of the issuing party.

---

**BY DIRECT DEBIT:** For real estate fees and charges.

---

**BY CHEQUE TO THE ORDER OF: AÉROPORTS DE LYON addressed to:**  
Aéroports de Lyon S.A.- BP 113 - 69125 Lyon-Saint Exupéry Aéroport - France

---

**BY BANK CARD FOR BUSINESS CENTRE AND LYON-BRON AIRPORT SERVICES**

---

Instalments and security deposits are not subject to a discount by Aéroports de Lyon S.A. and do not bear interest. Early payments do not give rise to any discount.

#### SPECIAL PROVISIONS

##### AIR CARRIERS

- Users of Lyon-Bron airport shall settle fees and prices relating to aircraft not based at Bron in full.
- For any non-regularly scheduled air carrier or charter company: prepayment based on a “pro forma” invoice is required on declaration of the flight schedule and shall be adjusted on the next invoice.
- All air carriers without rented offices must settle the invoices at the latest 15 days after the invoice.

##### IN EVENT OF LATE PAYMENT OR INSOLVENCY PROCEDURES

- Aéroports de Lyon S.A. reserves the possibility to demand, in the event of late payment, full payment for all new services until debts have been settled in full.
- Aéroports de Lyon S.A. reserves the possibility to demand full payment for all services for any new user for a six-month trial period.
- For users in insolvency proceedings, full payment is required.

##### RECEPTION

- Payment for services is due 48 hours before the service date at the latest.
- Aéroports de Lyon S.A. is entitled to refuse receptions for which due payment has not been made in accordance with above-mentioned terms and conditions and cannot be held liable for the resulting consequences.
- Full payment is required at the time requests for official and formal receptions are made and the agreement must be returned duly signed.

## GENERAL TERMS AND CONDITIONS OF SALE

### PROCEDURE IN THE EVENT OF DELAY OR NON-PAYMENT

#### GENERAL PROVISIONS

- **Reminder:** any invoice issued by Aéroports de Lyon S.A. and unpaid at the due date shall result in a reminder letter being sent.
- **Late payment penalties:** in the event of delay or non-payment, late penalties shall be payable as from the day following the date of payment appearing on the invoice, at a rate of at least 3 times the official legal interest rate and without the need for any reminder (Art. L441-6, French Commercial Code).
- **Recovery costs:** flat-rate compensation for recovery costs is due in the event of late payment and amounts to €40 per invoice (according to Decree No 2012-1115 of 2 April 2012). If the actual recovery amounts are higher, additional compensation may be requested.
- **Disputes:** in the event of non-payment within the time limit and after sending notice, the matter will be referred to the litigation department, recovery fees and late penalties being at the expense of the customer.

Independently of the recovery fees and late penalties stipulated above, referral of an unpaid invoice to the litigation department may involve the application of special measures, particularly the cancellation, as a penalty, of the agreements and authorisations from which the debtor benefits.

#### SPECIAL PROVISIONS

- **Provisional seizure of aircraft:** as per article L6123-2 of the French transportation code, after unheeded notice to the debtor to settle the debt, the provisional seizure of aircraft operated by the debtor or belonging to the debtor may be requested by a judge in the location where the measure is to be executed by the airport operator in the event of non-payment or insufficient payment of airport fees. The judge's execution order shall be transmitted to the authorities responsible for air traffic at the airport in order to immobilise the aircraft. The order shall be notified to the debtor and to the owner of the aircraft when the debtor is its operator. The costs involved in the provisional seizure shall be at the expense of the debtor. Payment of the sums due shall result in the lifting of the provisional seizure.
- **Withdrawal of occupancy agreement:** for real estate fees and charges (fixed portion and variable portion) and rental charges due from the occupants: application of article 27 of the General Terms and Conditions of Occupancy Permits: "withdrawal of the agreement may be implemented further to a single formal notice via recorded post not heeded in the period given, which, except in the event of an emergency, is no shorter than 15 days. It is to be ruled upon by Aéroports de Lyon S.A. without the need to fulfil any formal requirements in court, and shall come into full effect from the day this decision is given via registered letter."

### PAYMENT GUARANTEES

#### GENERAL PROVISIONS

All users shall be obliged to provide sufficient guarantees. These shall correspond to deposits, the presentation of a first demand guarantee or a bank guarantee.

The guarantees provided may be called upon and deposits called in on formal notice to comply with acknowledgement of receipt.

Aéroports de Lyon S.A. reserves the right to require the provision of financial statements for the last three complete financial years.

#### SPECIAL PROVISIONS

##### → AERONAUTICAL FEES:

###### Regular air carriers, providers of ground handling services.

- Regular air carriers of the airport and providers of ground handling services with an airfield occupancy agreement: one month estimated aeronautical fees in the form of a first demand bank guarantee or security deposit. Such deposit or guarantee may be restored at the end of a three-year period on presentation of the last three profitable operating results.
- Regular air carriers of the airport and providers of ground handling services without an airfield occupancy agreement: two months' estimated aeronautical fees in the form of a first demand bank guarantee or security deposit.

##### → REAL ESTATE FEES:

###### Occupants and users of public areas.

- Fixed portion of real estate fees: guarantee equal to at least 3 months of occupancy fees in the form of an updatable security deposit, a first demand guarantee or a bank guarantee.
- Variable portion of real estate fees: guarantee equal to at least 3 months of variable fees in the form of an updatable security deposit, a first demand guarantee or a security estimated upon the signing of the agreement and revisable during the agreement.

##### → USERS IN INSOLVENCY PROCEEDINGS OR OVER THREE MONTHS LATE IN PAYMENT

Guarantee equal to 3 months of fees in the form of a security deposit that may be updated annually.



## GENERAL TERMS AND CONDITIONS OF SALE

### INCENTIVE PRICING – DISCOUNTS

No reductions, rebates or discounts shall apply other than those stipulated on the price list or pertaining to special legal provisions.

#### PRICE MODIFICATIONS

Prices are subject to revisions; any modifications shall be displayed in accordance with regulations.

As regards real estate fees and charges, charges for the use of facilities, equipment and tools in addition to charges for work and services, the fees are updated annually based on the INSEE indexes laid down by a decision from the airport concession holder on 20 June 2005. Any specifications shall be provided upon a simple request from Aéroports de Lyon.

### CLAIMS

#### GENERAL PROVISIONS

Claims shall not cause any suspension of payment. They must be sent in writing by recorded delivery with acknowledgement of receipt, for the attention of the invoicing department of Aéroports de Lyon S.A.

The claimant should lodge its claim before the invoice concerned is due.

For Lyon-Saint Exupéry airport:

**Aéroports de Lyon S.A.**  
**Service Facturation**  
**BP113**  
**69125 LYON SAINT EXUPERY AEROPORT**

All claims shall include:

- the number of the invoice in question
- the date and number of the flight (where appropriate) the service(s) in dispute

In respect of airport fees, the user shall inform Aéroports de Lyon S.A. of any modification made to its fleet in respect of any aircraft using or that may use Aéroports de Lyon S.A. at the risk of being invoiced for services at erroneous rates.

In such a case, the claimant shall not be able to avail itself of adjustment to invoices already issued. Modifications shall be effective only as from the date the airworthiness certificate is received.

#### SPECIAL PROVISIONS

Fixed and variable real estate fees and charges: complaints are to be sent to:

➤ **Redevances domaniales (immobilier) :**

**Aéroports de Lyon S.A.**  
**Direction de l'Immobilier**  
**BP 113**  
**69125 Lyon-Saint Exupéry Aéroport**

➤ **Redevances domaniales (commerces) :**

**Aéroports de Lyon S.A.**  
**Direction Financière**  
**BP 113**  
**69125 Lyon-Saint Exupéry Aéroport**

**Business Centre:** any disputes concerning the number or prices of the Business Centre's various services must be made on the same day at the reception of the ARC building.

### APPLICABLE LAW/SETTLEMENT OF DISPUTES

Any issue relating to the general terms and conditions of sale and to sales or provisions of service governed by these general terms and conditions of sale shall be subject to French law, to the exclusion of any other. Only the French version of these general terms and conditions of sale is legally binding in the event of a dispute.

Any dispute concerning the interpretation or execution of these general terms and conditions of sale or the sales and services governed hereby shall fall within the jurisdiction of the administrative courts of Lyon.

## TERMS OF SALE APPLICABLE TO USERS OF CAR PARKS AT LYON-SAINT EXUPÉRY AIRPORT

### II TERMS OF SALE APPLICABLE TO USERS OF CAR PARKS AT LYON-SAINT EXUPÉRY AIRPORT

#### PAYMENT CONDITIONS

##### FULL PAYMENT - TICKETS

The fee is dependent on the amount of time the vehicle is parked in the car parks and on the rate applied for each car park. The users of car parks are informed of the applicable rates either via displays inside the terminals in the "Le Square" zone, by a flash code at the car park and temporary car park entrances during their use or on the Lyon-Saint Exupéry airport website ([www.lyonaeroports.com](http://www.lyonaeroports.com))

Full payment is required; credit, invoicing or any other form of deferred payment is not accepted.

Car park customers must take the ticket issued by the machine at the car park entrance and must pay the parking fee at the automatic payment machines located inside the terminals (by cash, bank card, AMEX or Total GR cards) or at the exit terminals (by bank card, AMEX or Total GR and Liber't card).

##### PASSES

Passes may be purchased, depending on availability in the car parks, at the automatic payment machines in the airport, by Internet or by written request to Aéroports de Lyon S.A.

These passes are to be paid for in advance. They may not be refunded or exchanged, unless Aéroports de Lyon S.A. is unable to provide a permanent parking spot for the holder.

Companies established on the site may apply to pay by monthly invoicing under the conditions applicable to professionals and defined in Chapter I.

#### PROCEDURE IN THE EVENT OF LOST TICKET OR PASS OR IN THE EVENT OF NON-PAYMENT

The loss of an entry ticket or pass shall result in the payment of a flat rate for a pass or a flat rate for parking as per the company rules displayed inside the terminals in the "Le Square" zone, via a flash code at the car park and temporary car park entrances during their use or on the Lyon-Saint Exupéry airport website ([www.lyonaeroports.com](http://www.lyonaeroports.com))

#### PRICE MODIFICATIONS

Parking fees are subject to revisions; any modifications made shall be displayed in accordance with regulations.

#### RÉCLAMATIONS

All claims should be sent in writing to:

**Aéroports de Lyon S.A.**  
**Direction Commerciale et Marketing BP 113**  
**69125 Lyon-Saint Exupéry Aéroport**

#### RULES OF PROCEDURE

The operation and use of the airport's car parks are governed by the car park regulations.

Note: parking of road vehicles in the car parks of Lyon-Bron airport is free.

# **AERONAUTICAL FEES AND CHARGES (EXCL. VAT)**

**Price rates effective as of 1 April 2021**

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

#### TRAFFIC DATA

The air carrier shall send Aéroports de Lyon its traffic data for each flight made, sending MVT and/or LDM load messages via the SITA network to the SITA address "LYSPCXH".

The air carrier can subcontract (in whole or in part) its obligation to send data to a third party designated for this purpose. In this case, it must inform the airport operator.

#### LANDING FEES

Landing fees are charged to any aircraft landing at airports open to public air traffic. Fees are calculated based on the maximum take-off weight shown on the Airworthiness Certificate, rounded up to the nearest metric ton.

#### STANDARD FEES

	All destinations
0 T to 8 T	€51.99
9 T to 20 T	€114.37
21 T to 25 T	€114.37
26 T to 75 T (per additional T)	€4.989
> 75 T (per additional T)	€6.030

#### NOISE LEVEL COEFFICIENTS

Landing fees and charges depend on aircraft noise level and landing time.

The basic airport landing fee is multiplied by a coefficient, specified below, which is calculated according to the acoustic group of the aircraft and landing time. Acoustic groups are defined by the French Decree issued on 26 February 2009.

If an aircraft group is not declared, the fee will be invoiced at the highest coefficient, i.e. Group 1.

Acoustic groups	Group 1	Group 2	Group 3	Group 4	Group 5a	Group 5b
Daytime and evening 6 AM to 10 PM*	1.394	1.287	1.234	1.073	0.912	0.750
Night 10 PM to 6 AM*	2.091	1.931	1.850	1.609	1.368	1.126

\*Local time

#### DISCOUNTS

- Helicopters pay only 50 % of applicable landing fees and charges.
- Landing fees for aircraft belonging to transport or aerial work companies performing training flights are reduced by 75 %.

#### GENERAL EXEMPTIONS

The following categories of aircrafts do not pay landing fees and charges:

- Aircraft specifically used to transport public figures performing responsibilities featured on the list drawn up by Order of the Minister responsible for Civil Aviation.
- Government aircraft on technical missions as ordered by the Minister responsible for Civil Aviation.
- Aircraft forced to return to the airport due to technical incidents or poor weather conditions.

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

Price rates effective as of 1 April 2021

### DISCOUNT FOR ROUTES WITH A MAXIMUM CAPACITY THAT ARE NOT SUBSIDISED

A 20 % discount on the landing fee is applied for routes that simultaneously meet the following conditions:

1. the number of inbound/outbound passengers, calculated on an annual basis, for all air operators, does not exceed 20,000 passengers;
2. the route in question is not subject to other incentives;
3. the beneficiary airline operates the route at least 5 times a week.

# AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

## Landing fees by aircraft tonnage effective as of 1 April 2021

Weight in metric tons	All destinations	Weight in metric tons	All destinations	Poids en tonnes	All destinations	Weight in metric tons	All destinations	Weight in metric tons	All destinations	Weight in metric tons	All destinations	Weight in metric tons	All destinations	Weight in metric tons	All destinations
1	51,99 €	71	343,86 €	141	761,80 €	211	1 183,90 €	281	1 606,00 €	351	2 028,10 €	421	2 450,20 €	491	2 872,30 €
2	51,99 €	72	348,85 €	142	767,83 €	212	1 189,93 €	282	1 612,03 €	352	2 034,13 €	422	2 456,23 €	492	2 878,33 €
3	51,99 €	73	353,84 €	143	773,86 €	213	1 195,96 €	283	1 618,06 €	353	2 040,16 €	423	2 462,26 €	493	2 884,36 €
4	51,99 €	74	358,83 €	144	779,89 €	214	1 201,99 €	284	1 624,09 €	354	2 046,19 €	424	2 468,29 €	494	2 890,39 €
5	51,99 €	75	363,82 €	145	785,92 €	215	1 208,02 €	285	1 630,12 €	355	2 052,22 €	425	2 474,32 €	495	2 896,42 €
6	51,99 €	76	369,85 €	146	791,95 €	216	1 214,05 €	286	1 636,15 €	356	2 058,25 €	426	2 480,35 €	496	2 902,45 €
7	51,99 €	77	375,88 €	147	797,98 €	217	1 220,08 €	287	1 642,18 €	357	2 064,28 €	427	2 486,38 €	497	2 908,48 €
8	51,99 €	78	381,91 €	148	804,01 €	218	1 226,11 €	288	1 648,21 €	358	2 070,31 €	428	2 492,41 €	498	2 914,51 €
9	114,37 €	79	387,94 €	149	810,04 €	219	1 232,14 €	289	1 654,24 €	359	2 076,34 €	429	2 498,44 €	499	2 920,54 €
10	114,37 €	80	393,97 €	150	816,07 €	220	1 238,17 €	290	1 660,27 €	360	2 082,37 €	430	2 504,47 €	500	2 926,57 €
11	114,37 €	81	400,00 €	151	822,10 €	221	1 244,20 €	291	1 666,30 €	361	2 088,40 €	431	2 510,50 €	501	2 932,60 €
12	114,37 €	82	406,03 €	152	828,13 €	222	1 250,23 €	292	1 672,33 €	362	2 094,43 €	432	2 516,53 €	502	2 938,63 €
13	114,37 €	83	412,06 €	153	834,16 €	223	1 256,26 €	293	1 678,36 €	363	2 100,46 €	433	2 522,56 €	503	2 944,66 €
14	114,37 €	84	418,09 €	154	840,19 €	224	1 262,29 €	294	1 684,39 €	364	2 106,49 €	434	2 528,59 €	504	2 950,69 €
15	114,37 €	85	424,12 €	155	846,22 €	225	1 268,32 €	295	1 690,42 €	365	2 112,52 €	435	2 534,62 €	505	2 956,72 €
16	114,37 €	86	430,15 €	156	852,25 €	226	1 274,35 €	296	1 696,45 €	366	2 118,55 €	436	2 540,65 €	506	2 962,75 €
17	114,37 €	87	436,18 €	157	858,28 €	227	1 280,38 €	297	1 702,48 €	367	2 124,58 €	437	2 546,68 €	507	2 968,78 €
18	114,37 €	88	442,21 €	158	864,31 €	228	1 286,41 €	298	1 708,51 €	368	2 130,61 €	438	2 552,71 €	508	2 974,81 €
19	114,37 €	89	448,24 €	159	870,34 €	229	1 292,44 €	299	1 714,54 €	369	2 136,64 €	439	2 558,74 €	509	2 980,84 €
20	114,37 €	90	454,27 €	160	876,37 €	230	1 298,47 €	300	1 720,57 €	370	2 142,67 €	440	2 564,77 €	510	2 986,87 €
21	114,37 €	91	460,30 €	161	882,40 €	231	1 304,50 €	301	1 726,60 €	371	2 148,70 €	441	2 570,80 €	511	2 992,90 €
22	114,37 €	92	466,33 €	162	888,43 €	232	1 310,53 €	302	1 732,63 €	372	2 154,73 €	442	2 576,83 €	512	2 998,93 €
23	114,37 €	93	472,36 €	163	894,46 €	233	1 316,56 €	303	1 738,66 €	373	2 160,76 €	443	2 582,86 €	513	3 004,96 €
24	114,37 €	94	478,39 €	164	900,49 €	234	1 322,59 €	304	1 744,69 €	374	2 166,79 €	444	2 588,89 €	514	3 010,99 €
25	114,37 €	95	484,42 €	165	906,52 €	235	1 328,62 €	305	1 750,72 €	375	2 172,82 €	445	2 594,92 €	515	3 017,02 €
26	119,36 €	96	490,45 €	166	912,55 €	236	1 334,65 €	306	1 756,75 €	376	2 178,85 €	446	2 600,95 €	516	3 023,05 €
27	124,35 €	97	496,48 €	167	918,58 €	237	1 340,68 €	307	1 762,78 €	377	2 184,88 €	447	2 606,98 €	517	3 029,08 €
28	129,34 €	98	502,51 €	168	924,61 €	238	1 346,71 €	308	1 768,81 €	378	2 190,91 €	448	2 613,01 €	518	3 035,11 €
29	134,33 €	99	508,54 €	169	930,64 €	239	1 352,74 €	309	1 774,84 €	379	2 196,94 €	449	2 619,04 €	519	3 041,14 €
30	139,32 €	100	514,57 €	170	936,67 €	240	1 358,77 €	310	1 780,87 €	380	2 202,97 €	450	2 625,07 €	520	3 047,17 €
31	144,30 €	101	520,60 €	171	942,70 €	241	1 364,80 €	311	1 786,90 €	381	2 209,00 €	451	2 631,10 €	521	3 053,20 €
32	149,29 €	102	526,63 €	172	948,73 €	242	1 370,83 €	312	1 792,93 €	382	2 215,03 €	452	2 637,13 €	522	3 059,23 €
33	154,28 €	103	532,66 €	173	954,76 €	243	1 376,86 €	313	1 798,96 €	383	2 221,06 €	453	2 643,16 €	523	3 065,26 €
34	159,27 €	104	538,69 €	174	960,79 €	244	1 382,89 €	314	1 804,99 €	384	2 227,09 €	454	2 649,19 €	524	3 071,29 €
35	164,26 €	105	544,72 €	175	966,82 €	245	1 388,92 €	315	1 811,02 €	385	2 233,12 €	455	2 655,22 €	525	3 077,32 €
36	169,25 €	106	550,75 €	176	972,85 €	246	1 394,95 €	316	1 817,05 €	386	2 239,15 €	456	2 661,25 €	526	3 083,35 €
37	174,24 €	107	556,78 €	177	978,88 €	247	1 400,98 €	317	1 823,08 €	387	2 245,18 €	457	2 667,28 €	527	3 089,38 €
38	179,23 €	108	562,81 €	178	984,91 €	248	1 407,01 €	318	1 829,11 €	388	2 251,21 €	458	2 673,31 €	528	3 095,41 €
39	184,22 €	109	568,84 €	179	990,94 €	249	1 413,04 €	319	1 835,14 €	389	2 257,24 €	459	2 679,34 €	529	3 101,44 €
40	189,21 €	110	574,87 €	180	996,97 €	250	1 419,07 €	320	1 841,17 €	390	2 263,27 €	460	2 685,37 €	530	3 107,47 €
41	194,19 €	111	580,90 €	181	1 003,00 €	251	1 425,10 €	321	1 847,20 €	391	2 269,30 €	461	2 691,40 €	531	3 113,50 €
42	199,18 €	112	586,93 €	182	1 009,03 €	252	1 431,13 €	322	1 853,23 €	392	2 275,33 €	462	2 697,43 €	532	3 119,53 €
43	204,17 €	113	592,96 €	183	1 015,06 €	253	1 437,16 €	323	1 859,26 €	393	2 281,36 €	463	2 703,46 €	533	3 125,56 €
44	209,16 €	114	598,99 €	184	1 021,09 €	254	1 443,19 €	324	1 865,29 €	394	2 287,39 €	464	2 709,49 €	534	3 131,59 €
45	214,15 €	115	605,02 €	185	1 027,12 €	255	1 449,22 €	325	1 871,32 €	395	2 293,42 €	465	2 715,52 €	535	3 137,62 €
46	219,14 €	116	611,05 €	186	1 033,15 €	256	1 455,25 €	326	1 877,35 €	396	2 299,45 €	466	2 721,55 €	536	3 143,65 €
47	224,13 €	117	617,08 €	187	1 039,18 €	257	1 461,28 €	327	1 883,38 €	397	2 305,48 €	467	2 727,58 €	537	3 149,68 €
48	229,12 €	118	623,11 €	188	1 045,21 €	258	1 467,31 €	328	1 889,41 €	398	2 311,51 €	468	2 733,61 €	538	3 155,71 €
49	234,11 €	119	629,14 €	189	1 051,24 €	259	1 473,34 €	329	1 895,44 €	399	2 317,54 €	469	2 739,64 €	539	3 161,74 €
50	239,10 €	120	635,17 €	190	1 057,27 €	260	1 479,37 €	330	1 901,47 €	400	2 323,57 €	470	2 745,67 €	540	3 167,77 €
51	244,08 €	121	641,20 €	191	1 063,30 €	261	1 485,40 €	331	1 907,50 €	401	2 329,60 €	471	2 751,70 €	541	3 173,80 €
52	249,07 €	122	647,23 €	192	1 069,33 €	262	1 491,43 €	332	1 913,53 €	402	2 335,63 €	472	2 757,73 €	542	3 179,83 €
53	254,06 €	123	653,26 €	193	1 075,36 €	263	1 497,46 €	333	1 919,56 €	403	2 341,66 €	473	2 763,76 €	543	3 185,86 €
54	259,05 €	124	659,29 €	194	1 081,39 €	264	1 503,49 €	334	1 925,59 €	404	2 347,69 €	474	2 769,79 €	544	3 191,89 €
55	264,04 €	125	665,32 €	195	1 087,42 €	265	1 509,52 €	335	1 931,62 €	405	2 353,72 €	475	2 775,82 €	545	3 197,92 €
56	269,03 €	126	671,35 €	196	1 093,45 €	266	1 515,55 €	336	1 937,65 €	406	2 359,75 €	476	2 781,85 €	546	3 203,95 €
57	274,02 €	127	677,38 €	197	1 099,48 €	267	1 521,58 €	337	1 943,68 €	407	2 365,78 €	477	2 787,88 €	547	3 209,98 €
58	279,01 €	128	683,41 €	198	1 105,51 €	268	1 527,61 €	338	1 949,71 €	408	2 371,81 €	478	2 793,91 €	548	3 216,01 €
59	284,00 €	129	689,44 €	199	1 111,54 €	269	1 533,64 €	339	1 955,74 €	409	2 377,84 €	479	2 799,94 €	549	3 222,04 €
60	288,99 €	130	695,47 €	200	1 117,57 €	270	1 539,67 €	340	1 961,77 €	410	2 383,87 €	480	2 805,97 €	550	3 228,07 €
61	293,97 €	131	701,50 €	201	1 123,60 €	271	1 545,70 €	341	1 967,80 €	411	2 389,90 €	481	2 812,00 €	600	3 529,57 €
62	298,96 €	132	707,53 €	202	1 129,63 €	272	1 551,73 €	342	1 973,83 €	412	2 395,93 €	482	2 818,03 €		
63	303,95 €	133	713,56 €	203	1 135,66 €	273	1 557,76 €	343	1 979,86 €	413	2 401,96 €	483	2 824,06 €		
64	308,94 €	134	719,59 €	204	1 141,69 €	274	1 563,79 €	344	1 985,89 €	414	2 407,99 €	484	2 830,09 €		
65	313,93 €	135	725,62 €	205	1 147,72 €	275	1 569,82 €	345	1 991,92 €	415	2 414,02 €	485	2 836,12 €		
66	318,92 €	136	731,65 €	206	1 153,75 €	276	1 575,85 €	346	1 997,95 €	416	2 420,05 €	486	2 842,15 €		
67	323,91 €	137	737,68 €	207	1 159,78 €	277	1 581,88 €	347	2 003,98 €	417	2 426,08 €	487	2 848,18 €		
68	328,90 €	138	743,71 €	208	1 165,81 €	278	1 587,91 €	348	2 010,01 €	418	2 432,11 €	488	2 854,21 €		
69	333,89 €	139	749,74 €	209	1 171,84 €	279	1 593,94 €	349	2 016,04 €	419	2 438,14 €	489	2 860,24 €		
70	338,88 €	140	755,77 €	210	1 177,87 €	280	1 599,97 €	350	2 022,07 €	420	2 444,17 €	490	2 866,27 €		

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

#### PARKING FEES

This fee is payable by all aircraft parking on aprons. Parking fees depend on the time of day (6 AM to 11 PM and 11 PM to 6 AM, local time). It is calculated per metric ton and per hour. The weight used in the calculation is the maximum take-off weight shown on the aircraft airworthiness certificate.

Night-time parking (11 PM to 6 AM, local time) is free for aircrafts of airlines based at the airport, meaning any regular airline performing at least:

- 18 (return) trips a week, excluding movements between 11 PM and 6 AM, with a flight duration <1hr30 departing from Lyon;
- 10 (return) trips a week, excluding movements between 11 PM and 6 AM, with a flight duration >1hr30 departing from Lyon.

#### PARKING FEES PER METRIC TON AND PER HOUR (local time)

Unit METRIC TON PER HOUR*	Parking in contact with air bridge and air freight (case 1)	Other parking stands (case 2)
From 6 AM to 11 PM	€0.516	€0.850
From 11 PM to 6 AM	€0.208	€0.343

\* Each hour started will be charged.

#### DISCOUNT FOR ROUTES WITH A MAXIMUM CAPACITY THAT ARE NOT SUBSIDISED

As for the landing fee, a 20 % discount on the parking fee is applied for routes that simultaneously meet the following conditions:

- the number of inbound/outbound passengers, calculated on an annual basis, for all air operators, does not exceed 20,000 passengers;
- the route in question is not subject to other incentives;
- the beneficiary airline operates the route at least 5 times a week.

#### FLAT-RATE FEE LANDING AND PARKING

These fees concern landing and parking for non-commercial aircraft with a maximum take-off weight of less than 6 metric tons and for flying clubs without subscription.

#### NON-COMMERCIAL AIRCRAFT UNDER 6 METRIC TONS (Set-up and flying clubs excluded)

WEIGHT	TOUS FAISCEAUX CONFONDUS	
	1 day	Additional day (*)
0 to 1.5 T	€20.50	€3.17
> 1.5 T to 2.5 T	€31.34	€5,81
> 2.5 T to 6 T	€38,45	€7,78

#### FLYING CLUBS WITHOUT SUBSCRIPTIONS

WEIGHT	TOUS FAISCEAUX CONFONDUS	
	1 day	Additional day (*)
0 to 1.5 T	€19.10	€3.13
> 1.5 T to 2.5 T	€29.60	€5.76
> 2.5 T to 6 T	€36.23	€7.70

(\*) Each day started will be charged.

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

Price rates effective as of 1 April 2021

### PASSENGER FEE

This fee is paid for the use of infrastructures and general facilities for the boarding, landing and handling of passengers using all terminals. The fee is paid for every passenger departing aboard an aircraft operated for commercial purposes and on aircraft with a maximum take-off weight of at least 6 metric tons that is not used for commercial purposes.

The passenger fee is waived for:

- Aircraft crew members.
- Passengers in direct transit making a stop "en route" at the airport and departing with the same aircraft and flight number.
- Passengers on aircrafts making a technical stop.
- Passengers on aircrafts forced to return to the airport due to technical incidents or poor weather conditions.
- Children under two.

### STANDARD LOCAL PASSENGER FEES

SCHENGEN / NATIONAL <sup>(1)</sup>	NON SCHENGEN <sup>(2)</sup>	INTERNATIONAL
€9.02	€11.26	€14.41

<sup>(1)</sup> SCHENGEN passengers: Austria, Belgium, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Island, Italy, Latvia, Lithuania, Luxembourg, Malta, Norway, Poland, Portugal, Czech Republic, Slovakia, Slovenia, Spain, Sweden, The Netherlands, Switzerland.

<sup>(2)</sup> NON SCHENGEN passengers: Bulgaria, Croatia, Cyprus, Ireland, Romania, United Kingdom.

### LOW COST PASSENGER FEE

Low-cost passengers are defined as passengers boarding from the simplified services terminal.

SCHENGEN / NATIONAL <sup>(1)</sup>	NON SCHENGEN <sup>(2)</sup>	INTERNATIONAL
€5.87	€7.32	€9.36

<sup>(1)</sup> SCHENGEN passengers: Austria, Belgium, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Island, Italy, Latvia, Lithuania, Luxembourg, Malta, Norway, Poland, Portugal, Czech Republic, Slovakia, Slovenia, Spain, Sweden, The Netherlands, Switzerland.

<sup>(2)</sup> NON SCHENGEN passengers: Bulgaria, Croatia, Cyprus, Ireland, Romania, United Kingdom.

### CONNECTING PASSENGER FEES

This fee is due for all passengers arriving at Lyon-Saint Exupéry by aircraft and on any airline and departing from Lyon-Saint Exupéry by aircraft and on any airline with a connection period of less than 6 hours, considering that the arrival airport is different to the departure airport.

FEES PER DEPARTING CONNECTING PASSENGER (EXCLUDING TRANSIT) IN ALL TERMINALS

SCHENGEN / NATIONAL <sup>(1)</sup>	NON SCHENGEN <sup>(2)</sup>	INTERNATIONAL
€4.51	€5.63	€7.20

<sup>(1)</sup> SCHENGEN passengers: Austria, Belgium, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Island, Italy, Latvia, Lithuania, Luxembourg, Malta, Norway, Poland, Portugal, Czech Republic, Slovakia, Slovenia, Spain, Sweden, The Netherlands, Switzerland.

<sup>(2)</sup> NON SCHENGEN passengers: Bulgaria, Croatia, Cyprus, Ireland, Romania, United Kingdom.



## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

#### DISCOUNT ON PASSENGER FEES

The passenger fee discount is calculated by the carrier based on the number of outbound passengers handled over the calendar year or as a proportion for the first and the last year of its implementation.

As stated by R224-2-2 of the French Civil Aviation Code, this discount supports the general interest objective that aims to maintaining a stable traffic base by encouraging companies' loyalty and by thus safeguarding, over the years, a high level of equipment usage.

For 2021, terms and conditions associated to this discount measure are as follows:

##### Eligibility

It is imperative to fulfil the following conditions at the same time:

- The number of outbound passengers from Lyon in 2021 is above 89 000;
- The total number of passengers (arrival + departure) in 2021 (12 months) is superior to 95 % of the total number of passengers in 2020 (12 months);
- The total number of passengers (arrival + departure) in 2021 is superior to 90 % of the maximum number of passengers reached during the last three years 2018, 2019 and 2020;

##### Calculation:

- The percentage to be considered corresponds to the number of outbound passengers reached during the calendar year, regardless of the segment of origin and applies from the first outbound passenger
- Thresholds for the number of outbound passengers:

Number of outbound passengers	89 000	100 000	125 000	150 000	200 000	225 000	250 000	275 000	300 000	325 000	350 000
% Discount on passenger fees based on the traffic	0,50%	0,54%	0,62%	0,70%	0,86%	0,94%	1,02%	1,10%	1,18%	1,26%	1,34%

Number of outbound passengers	375 000	400 000	500 000	600 000	700 000	800 000	900 000	1 000 000	1 100 000	1 200 000	= ou > 1 300 000
% Discount on passenger fees based on the traffic	1,42%	1,50%	2,67%	3,83%	5,00%	6,17%	7,33%	8,50%	9,67%	10,83%	12,00%

##### Payment:

The discount shall be paid as a credit note after the results of the calendar year have been validated by the Supervisory Board.

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

#### INCENTIVE POLICY

##### INCENTIVE SCHEME FOR DEVELOPMENT

Any carrier eligible to the incentive scheme for development departing from Lyon-Saint Exupéry is invited to contact the Route Development Department prior to the launch of its flight programme, in order to define and agree onto its implementation and monitoring processes. The carrier must comply with the applicable commercial aviation regulations and must have applied for the relevant slots at COHOR.

In case of a chartered operation, the chartering Tour Operator may be informed of the conditions applicable to the carrier.

**No retrospective measures apply.**

#### 1. INCENTIVE FOR LAUNCHING A NEW MEDIUM-LONG HAUL ROUTE

##### ➤ PRINCIPLE:

This measure applies to all new medium- and long-haul routes and as per the following conditions:

The route is considered new if:

- the route is not served at the time of its launch or is partially served in a different single IATA season;
  - it has been taken over, immediately following an interruption, by a new carrier without any capital ties or commercial association with the previous operator.
- if the carrier does not respect the operations planned, or plans their future cancellation, the benefits of the discounts will cease immediately (except in a case of force majeure).
  - if a second carrier launches the same route during the first two years of opening the route, as per the same eligibility criteria, it is eligible for the discounts applicable at the time.

##### ➤ OPERATING CONDITIONS:

**A Medium-haul route (less than 3,400 km – 1,835 Nautical miles)** must be operated at least twice a week, for at least 16 consecutive weeks via a direct flight, with no stopovers.

**A Long-haul route (more than or equal to 3,400 km – 1,835 Nautical miles)** must be operated at least once a week, for at least 16 consecutive weeks via a direct flight, with no stopovers. A single stopover (en-route stop) may, however, be tolerated.

The carrier launching an eligible route will benefit from discounts on its applicable landing and passenger fees as per the price lists hereunder. These discounts are deducted from each invoice.

Discounts	Year 1	Year 2
Landing	- 75 %	- 50 %
Passenger	- 75 %	- 50 %

Once the validity of the scheme expires, the invoices will then reflect the standard applicable fees.

In case of airlines that are also eligible for the traffic development scheme, the discounts for launching new routes will be deducted from the traffic development scheme.

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

#### 2. TRAFIC DEVELOPMENT SCHEME

##### ➤ PRINCIPLE AND ELIGIBILITY CONDITIONS

Every calendar year, a progressive discount on the passenger fee is granted to airlines that have generated growth in outbound passenger volume in year Y compared to years Y-1 and Y-2, with a minimum of 4 % measured between Y and Y-1, based on the level of growth reached.

Level of Growth, Y versus Y-1	Discount % on unit passenger fee per passenger segment and geographical destination
From 4 % to 10 %	4 %
> 10 % to 15 %	6 %
> 15 % to 20 %	10 %
> 20 % to 25 %	15 %
Above 25 %	20 %

This discount may not exceed 20 % of the unit passenger fee per geographical destination and passenger segment beyond growth of over 25 %.

The payment of this bonus occurs once the calendar year results have been validated and published.

All airlines transporting a minimum annual threshold of 20,000 outbound passengers (calendar year Y) with increased performance compared to that generated in year Y-1 and Y-2 are eligible. However, benefiting from this measure is exclusive of all other incentives.

Airlines operating one or several routes eligible for the incentives that apply to developing the offer may only receive the bonus surplus after deducting all discounts obtained for opening new routes.

In case of a buyout, a merger or intra-group movement, volumes and growth will include the traffic of both carriers for years Y and Y-1. In other words, in the event of an intra-group transfer, the airline operating the route in year Y will take over the records.

Any Airline with irregularities or late payments with respect to its airport fees will be excluded from this scheme.

For Charter Airlines, Aéroports de Lyon reserves the right to pay all or part of the bonus to the Tour Operators that charter the Airline, with the Airline's agreement.

#### INCENTIVE SCHEME FOR THE AIR FREIGHT DEVELOPMENT

##### 1. INCENTIVE TO DEVELOP NEW AIR FREIGHT ROUTES

A Route is considered new if the destination is not served at the time of its launch or does not result from a change in location of the operator's European hub.

The measure applies to the unit landing fee and to the free-of-charge period for the parking fee as follows:

Discounts	Year 1	Year 2
Landing	- 75 %	- 60 %
Parking	2 hours free of charge	2 hours free of charge

## AERONAUTICAL FEES AND CHARGES (EXCL. VAT)

### Price rates effective as of 1 April 2021

## 2. AIR FREIGHT DEVELOPMENT SCHEME

### ➤ PRINCIPLE AND ELIGIBILITY CONDITIONS

Every calendar year, a progressive discount on the landing fee is granted to airlines that have generated growth in metric tons landing in year Y compared to years Y-1 and Y-2, with a minimum of 4 % measured between Y and Y-1, based on the level of growth reached, without being able to exceed 20 % of the unit fee beyond growth of over 50 %.

Level of Growth, Y versus Y-1	Discount % on the unit landing fee
From 4 % to 10 %	5 %
> 10% to 20 %	8 %
> 20% to 50 %	15 %
Above 50 %	20 %

Benefiting from this bonus is exclusive of all other incentives.

Airlines operating one or several routes eligible for the incentives for developing the offer may only receive the bonus surplus after deducting discounts obtained for opening new routes.

Any Airline with irregularities or late payments with respect to its airport fees will be excluded from this scheme.

The payment of this bonus occurs once the calendar year results have been validated and published.

## DISABLED AND REDUCED CAPACITY PASSENGER FEE

Airlines with a rate of average advance notification(*) above or equal to 60 % from 1 October 2019 to 30 September 2020	€0.69 / outbound passenger
Airlines with a rate of average advance notification(*) under 60 % from 1 October 2019 to 30 September 2020	€0.95 / outbound passenger

(\*) The rate of average advance notification is calculated as the number of service notifications that observe the notice period of at least 36 hours before the announced date of flight arrival or flight departure to Lyon divided by the total number of services provided.

### Terms and conditions:

- Reference period for the average advance notification: 1 October N-2 to 30 September N-1, for fees and charges as of 1 April N.
- The target rate for the average advance notification is defined as the number of service notifications that observe the notice period of 36 hours (\*) divided by the number of services provided.

\*As per the European legislation in force.

This fee may be considered by the airline as an additional charge to the passenger fee.

## FUEL FEES AND CHARGES

This fee is calculated based on the amount of aircraft fuel, excluding lubricants, sold and supplied by the dealer from permanent installations located at the airport.

FEE PER 100L

AvGas	€0.509	Jet Fuel	€0.374
-------	--------	----------	--------

# **REAL ESTATE FEES AND CHARGES (EXCL. VAT)**

**Price rates effective as of 1 April 2021**

## REAL ESTATE FEES AND CHARGES (EXCL. VAT)

### A. FIXED PORTION OF REAL ESTATE FEES AND CHARGES (HEREINAFTER CALLED OCCUPANCY CHARGES)

#### GENERAL PRINCIPLES

The grounds and premises are supplied as-is and are subject to an agreement between Aéroports de Lyon S.A. and the occupant. The rates for occupancy charges are revised by Aéroports de Lyon S.A. each year. Occupancy charges are invoiced three months in advance.

**Incoming or outgoing inventories of fixtures:** in the event the Beneficiary does not attend the scheduled meeting and does not give at least 24 hours' notice, except in the case of force majeure, a flat rate of €150 (excl. VAT) will be invoiced.

**Sending the temporary occupancy agreement,** operating permit, handling permit to the Holder:

- Sending the original documents in two copies: free
- 1<sup>st</sup> request for a digital copy: free
- Any additional requests will be invoiced at a flat rate of €110 (excl. VAT) – for shipping costs, CD-ROM, copying costs and management fees.

**Hourly shift** on behalf of real estate personnel for all specific client requests: a flat rate of 110 € per hour (excl. VAT).

**Fees for drawing up specific documents** €330 (excl. VAT) per document for all conventions of temporary occupancy of state domain or any amendments thereto that do not create real (property) rights. These fees are to be charged on top of one convention and one amendment drawn per moral entity and per year.

#### LAND

	m <sup>2</sup> / year
Land without services and no access to runway	€5.68
Land with services & amenities and no access to runway	€8.36
Land with services & amenities and access to runway (located near the airside zone and ZPNLA(1))	€11.47

<sup>(1)</sup> ZPNLA : Public zones that are not open access.

#### PREMISES

##### ANNUAL "MAJOR CUSTOMER" DISCOUNT

Premise occupancy fees may be subject to an annual discount calculated as follows:

ANNUAL OCCUPANCY FEES AND CHARGES	DISCOUNT RATE
< € 115,803.00	0 %
≥ € 115,803.00 < €231,606.00	5 %
≥ € 231,606.00 < €347,410.00	10 %
≥ € 347,410.00	12 %

This discount, calculated on 31 December 2021, is applied:

- per customer,
- only to buildings.

The scale is revised according to the same indexing as for occupancy charges.

## REAL ESTATE FEES AND CHARGES (EXCL. VAT)

### PASSENGER TERMINAL (excluding Finger)

Level 0	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Bare commercial areas	€275.67
Partitioned commercial areas * < 500 m <sup>2</sup>	€428.76
Partitioned commercial areas * >=500m <sup>2</sup> and <1000m <sup>2</sup>	€385.88
Partitioned commercial areas * >1000m <sup>2</sup>	€342.99
Sales desks	€496.70
Tour Operator counters (per module)	€3,489.25
Self-service airline counter (per year and unit)	€3,287.24
Back offices	€292.05
Offices with daylight	€208.83
Offices with indirect daylight	€177.69
Offices with artificial light	€146.53
Bungalow offices	€177.94
Bungalow hangars	€132.34
Waste storage premises	€297.33
Warehouses	€96.96

(\*) Total partitioned commercial areas for a single agreement.

The Tour Operator rate is a flat rate including:

- occupancy charges;
- private and shared charges and services ;
- land tax and fire insurance.

Mezzanine level	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Sales desks	€496.70
Back offices	€292.05
Offices with daylight	€250.44
Offices with indirect daylight	€212.90
Offices with artificial light	€175.33

## REAL ESTATE FEES AND CHARGES (EXCL. VAT)

### TERMINAL PASSAGERS (hors Jetée)

Niveau +1	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Bare commercial areas	€275.67
Partitioned commercial areas * < 500 m <sup>2</sup>	€428.76
Partitioned commercial areas * >=500m <sup>2</sup> and <1000m <sup>2</sup>	€385.88
Partitioned commercial areas * >1000m <sup>2</sup>	€342.99
Sales desks	€496.70
Tour Operator counters (per module)	€3,489.25
Self-service airline counter (per year and unit)	€3,287.24
Back offices	€292.05
Offices with daylight	€292.05
Offices with indirect daylight	€248.09
Offices with artificial light	€204.12

\* Total partitioned commercial areas for a single agreement.

Niveaux +2 et +3	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Bare commercial areas	€275.67
Partitioned commercial areas * <500 m <sup>2</sup>	€428.76
Partitioned commercial areas * >=500m <sup>2</sup> and <1000m <sup>2</sup>	€385.88
Partitioned commercial areas * >1000m <sup>2</sup>	€342.99
Sales desks	€496.70
Back offices	€292.05
Offices with daylight	€229.41
Offices with indirect daylight	€182.66
Offices with artificial light	€135.91
Offices with porthole	€175.84

\* Total partitioned commercial areas for a single agreement.



## REAL ESTATE FEES AND CHARGES (EXCL. VAT)

### FINGER

Niveau 0	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Bare commercial areas	€275.67
Partitioned commercial areas	€428.76
Sales desks	€496.70
Self-service airline counter (per year and unit)	€3,287.24
Offices with daylight	€229.41
Offices with artificial light	€135.91
Niveau +1 et +2	m <sup>2</sup> / year
Technical and storage premises, corridors	€130.34
Toilets	€130.34
Offices with daylight	€229.41
Offices with artificial light	€135.91

### CARGOPORT

#### CARGOPORT Fret centre (FC2) – West Extension (FW2) – East Extension (FE2)

	m <sup>2</sup> / year
Technical premises - toilets	€119.89
Offices	€146.43
Premises with artificial light	€ 96.23
Warehouses	€97.70

### CARGOPORT PARKING AND M1 BUILDING PARKING

	Parking spot (exclusive VAT) / year
One parking spot per 25 m <sup>2</sup> of offices rented* (FC2)	€209.18
One parking spot per 200 m <sup>2</sup> of warehouses rented *(FC2)	€209.18
One parking spot per 25 m <sup>2</sup> of offices rented* (F01, FE2, FW2)	€212.38
One parking spot per 200 m <sup>2</sup> of warehouses rented *(FW2, FE2)	€212.38

(\*)Allocation and invoicing mandatory in accordance with the segments indicated above)

### OTHER BUILDINGS

Private enclosed storage in the central warehouse	€109.16
---	---------

## REAL ESTATE FEES AND CHARGES (EXCL. VAT)

### B. VARIABLE PORTION OF REAL ESTATE FEES AND CHARGES

Effective as of 1 January 2021

Real estate fees related to operating a commercial activity involve a fixed portion and a variable portion.

The basis and the rate of variable fees are set by the occupancy agreement with the exception of the following activities for which the variable portion is set as shown below:

#### PMR (PRIVATE MOBILE RADIOCOMMUNICATIONS) NETWORKS

	Per antenna / year
<b>Aviation PMR antennas</b>	
Private use	€778.13
Commercial use	€2,594.32
<b>Non-aviation PMR antennas</b>	
Private use. Airport coverage only	€1,297.93
	Per transmission channel/per year
<b>Radio infrastructure</b>	
Use of a transmission channel on Aéroports de Lyon's infrastructure (TETRA)	€592.30

# **FEES AND CHARGES FOR THE USE OF FACILITIES. EQUIPMENT AND TOOLS (EXCL. VAT)**

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### "EXTRA-CREWS" SERVICES

Rates effective as of 1 April 2021

This system gives airlines and handling companies access to their remote DCS from their private premises for private purposes, regardless of their IT resources.

#### SERVICES

Access rights to Crews (hardware + software) <sup>(1)</sup>

Crews software	€1,638.45
----------------	-----------

Workstation rental and maintenance (workstation + standard keyboard) – per workstation and per year	€1,471.83
---	-----------

Optional

Boarding pass printer (IER 506. IER 400 or equivalent)	€2,735.37
--	-----------

Luggage tag printer (IER 400 or equivalent)	€2,013.35
---	-----------

Listing printer (OKI or equivalent)	€487.07
-------------------------------------	---------

Access to Crews via the interconnection of a handling company or airline's local network	€1,499.58
--	-----------

<sup>(1)</sup> The access rights for Crews are related to the rental and maintenance of the workstation, as the service concerns both hardware and software.

### AIRBRIDGES

Rates effective as of 1 April 2021

The air bridge charges at Lyon-Saint Exupéry airport correspond to the use of air bridges by aircrafts at the contact areas equipped for passenger boarding and disembarking operations.

The services covered by this charge include:

- provision of this equipment;
- the operation and implementation of resources for the allocation of equipment;
- equipment maintenance;
- power supply.

The invoicing unit is a flat rate hourly fee with a maximum of 2 hours.

Flat rate fee/hour/air bridge	€72.18
-------------------------------	--------

### 400 HZ FEE

Rates effective as of 1 April 2021

This fee is due for any aircraft that parks in a 400 Hz equipped stand.  
It will be invoiced whether the service is used or not.

400 HZ Fee	€31.95
------------	--------

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### RUNWAY EQUIPMENT PARKING AREAS

Rates effective as of 1 April 2021

	Per m <sup>2</sup> per year (excl. VAT)
Runaway equipment parking areas – near the gates	€15.03
Runaway equipment parking areas – far from the gates	€6.00

This fee is due for any parked runway equipment used for aircraft ground handling services.

### SAFE

Rates effective as of 1 April 2021

	Per safe, per year (excl. VAT)
Use of safe in armoured areas	€7,477.20

### TECHNICAL IMAGE SERVER/ FLIGHT SCREEN

Rates effective as of 1 April 2021

Image usage (not including workstation rental and maintenance)	Per workstation, per year (excl. VAT)
From 0 to 10 workstations	€1,737.49
> 10 workstations	€1,388.88

Workstation maintenance and rental	Per workstation, per year (excl. VAT)
Screen range 15' (applicable to 15', 17', 19', 23')	€1,556.33
Screen range 40' (applicable to 40', 42', 46')	€1,929.82

Network access:

- Included in the flat rate fee for buildings managed by Aéroports de Lyon S.A.
- On quote for other buildings.

### FAST TRACK

Rates effective as of 1 April 2021

Fast-track fees : Rate segments based on the number of entries

0 à 3 000 pax	€2,00 HT (excl. VAT)
3 001 à 5 000 pax	€1,00 HT (excl. VAT)
> 5 000 pax	€0,75 HT (excl. VAT)

Rates for individuals	Entry/person 8,00 € (incl. VAT)
-----------------------	------------------------------------

### AUTOMATIC BAGGAGE DROP

Rates effective as of 1 April 2021

This fee is due for all airlines having concluded a contract with Aéroports de Lyon for the use of this service. The fee is invoiced depending on the number of processed items.

Rate per processed item of baggage	€ 0.20 (excl. VAT)
------------------------------------	--------------------

### BAGAGE RECONCILIATION SYSTEM

Rates effective as of 1 April 2021

This fee is due for all airlines having concluded a contract with Aéroports de Lyon for the use of this service. The fee is invoiced depending on the number of processed items.

Rate per processed baggage from 1 to 100 000 baggage (included) per year	€ 0.10 (excl. VAT)
Rate per processed baggage starting from the 100 001 <sup>st</sup> baggage per year	€ 0.07 (excl. VAT)

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### WIRING MANAGEMENT

Rates effective as of 1 January 2021

SERVICE	UNIT	OCCUPANT FEE	OPERATOR FEE
Commissioning: Within business hours	Panel strap socket	€65.99	€65.99
Commissioning: Outside business hours	Panel strap socket	€115.08	€115.08
<b>Enclosed space in communal areas</b>			
Low space 12 U	box/year	€278.50	N/A
Medium space 27 U	box/ year	€557.00	N/A
High space 42 U	box/ year	€900.70	N/A
<b>Optical fibre (OF) pair</b>			
Commissioning	OF pair installed	€983.57	€983.57
Subscription	OF pair / hm /year	€98.22	€98.22
<b>Copper line</b>			
Commissioning	Connection	€245.51	N/A
Subscription	Hm /year	€82.07	N/A
<b>Use of Aéroports de Lyon sleeve</b>			
Commissioning	Sleeve	€726.18	€726.18
Subscription	Hm /year	€100.00	€100.00
<b>Right of way</b>			
Commissioning		€686.41	€686.41
Subscription	Hm /year	€100.00	€100.00

Commissioning: non-recurring start-up charges.

Subscription: annual charge

Hm: linear length per 100 metres of cable, sleeves and public property.

Business hours: Monday to Friday. 8 AM to 5 PM, except public holidays

N/A: Not applicable

### NETWORK SERVICES

Rates effective as of 1 April 2021

Provision of IT services		Annual Fee €/year	Commissioning charges
Dedicated switch 10/100 Mbps	€/SWITCH/YEAR	€1,439.29	€514.04
RJ45 Port 10/100/1000 Mbps	€/PORT/YEAR	€ 143.93	€51.40
Optional : Additional	VLAN €/VLAN/YEAR	€1,028.07	
Contract management (if over 100 ports or 5 dedicated switches managed)		€2,056.13	
Optional : : Outside business hours intervention	(24/7)	€6,168.41	

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### CARGOPORT WAREHOUSING

Rates effective as of 1 April 2021

Operating terms and conditions are set by airport regulations.  
These rates are subject to modification during the year.

#### CONTROLLED TEMPERATURE: POSITIVE COLD (2°C – 8°C)

Administrative handling fees	€20.00
Handling / kg	€0.04

Warehousing	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.05
> 12 to 24 hours/kg (minimum charge: €33)	€0.08
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.08
Push cart (per day)	€70.00
Pallet holder (per day)	€70.00

#### CONTROLLED TEMPERATURE: NEGATIVE COLD (-20°C)

Administrative handling fees	€20.00
Handling / kg	€0.04

Warehousing	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.06
> 12 to 24 hours/kg (minimum charge: €33)	€0.08
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.08

#### CONTROLLED TEMPERATURE: TEMPERATE ZONE (15°C – 25°C)

Administrative handling fees	€20.00
Handling / kg	€0.04

Warehousing	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.05
> 12 to 24 hours/kg (minimum charge: €33)	€0.08
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.08
Push cart (per day)	€70.00
Pallet holder (per day)	€70.00

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### LIVE ANIMAL ROOM (Excluding SIVEP)

Administrative handling fees	€25.00
Handling / kg	€0.04
<hr/>	
<b>Warehousing</b>	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.04
> 12 to 24 hours/kg (minimum charge: €33)	€0.07
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.07
Push cart (per day)	€70.00
Pallet holder (per day)	€70.00
<hr/>	

### SIVEP: VETERINARY AND PHYTOSANITARY INSPECTION SERVICE ANIMAL PRODUCTS

Administrative handling fees	€22.00
Handling / kg	€0.04
<hr/>	
<b>Warehousing</b>	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.06
> 12 to 24 hours/kg (minimum charge: €33)	€0.09
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.09
Push cart (per day)	€70.00
Pallet holder (per day)	€80.00
<hr/>	

### SIVEP: VETERINARY AND PHYTOSANITARY INSPECTION SERVICE PLANT PRODUCTS

Administrative handling fees	€22.00
Handling / kg	€0.04
<hr/>	
<b>Warehousing</b>	€/kg
0 to 12 hours/kg (minimum charge: €22)	€0.06
> 12 to 24 hours/kg (minimum charge: €33)	€0.09
Over 24 hours/kg per 24hr period (minimum charge: €33)	€0.09
Push cart (per day)	€70.00
Pallet holder (per day)	€80.00
<hr/>	



## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### RADIOACTIVE PRODUCTS

Administrative handling fees	€25.00
Handling / kg	€0.04

**Warehousing** upon quotation

### VAULT

Administrative handling fees (per operation)	€25.00
Handling Flat rate	€10.00

### Variable charge for a volume ≤ 0.5 m<sup>3</sup>

STORAGE DURATION	STATED VALUE	K€ ≤ 5	K€ > 5 to 15	K€ > 15 to 75	K€ > 75 to 300	K€ > 300 to 500	K€ > 500 to 700	K€ > 700 to 1,000	K€ > 1 000 to 1,500
0 to 24 hours		€25.00	€50.00	€75.00	€100.00	€115.00	€145.00	€185.00	€260.00
> 24 hours per extra 24 h- period		€30.00	€60.00	€90.00	€110.00	€135.00	€185.00	€215.00	€310.00

### Additional variable charge for a volume > 0.5 m<sup>3</sup>

0 to 24 hours Per additional m <sup>3</sup>	€10.00
> 24 hours per extra 24 h- period Per additional m <sup>3</sup>	€20.00

### MORTUARY

Administrative handling fees	€20.00
Handling Flat Rate	€10.00
Urn (per day)	€15.00
Coffin (per day)	€25.00

### SPECIAL ON-DEMAND STORAGE

Administrative handling fees	€25.00
Handling Flat Rate	€10.00
Per m <sup>3</sup>	upon quotation
Per ton	upon quotation

### DESTRUCTION SERVICE

Administrative handling fees	€25.00
Handling Flat Rate	€10.00
Destruction service	upon quotation

## FEES AND CHARGES FOR THE USE OF FACILITIES, EQUIPMENT AND TOOLS (EXCL. VAT)

### ADDITIONAL HANDLING

Invoicing for handling of goods in cold storage chambers, vaults and bonded warehouses is per 30-minute period based on time used, with a minimum of 30 minutes at the current rate.

1 hour	€70.00
--------	--------

### CONFERENCE ROOM RENTAL

Room that can accommodate 25 people.

1/2 day	€150.00
1 day	€260.00

## MANAGEMENT OF HORSES

Rates effective as of 1 April 2021

These rates are subject to modification during the year.

Processing/coordination charges	€50.00 per shipment
Station fee	€80.00 per horse
Fees for horsebox if required	€150.00 per horse per 24h period
Stall cleaning	€200.00 per stall
Wood chips	€30.00 per packet
Bale of hay	€30.00 per bale
Water supply	€20.00 per drum
Specific cleaning	upon quotation
Knackery	upon quotation
Provision of personnel	€70.00 / hour

## **WORK AND SERVICES (EXCL. VAT)**

## WORK AND SERVICES (EXCL. VAT)

### WATER – ELECTRICITY – HEATING – AIR CONDITIONING

#### WATER

##### Rates effective as of 1 December 2020

Water distributed to rented premises is metered and invoiced quarterly according to use.

Invoices include two sections:

- cubic metres of water consumed.
- sewerage tax on cubic metres of water consumed.

Rates are revised yearly.

	€/m <sup>3</sup>
Cold water	€2.40
Hot water	€13.77
Sewerage tax	€1.82*

\* Including tax for water contamination and tax for upgrading waste water collection systems.

#### ELECTRICITY

##### Rates effective as of 1 December 2020

Electricity is invoiced as shown on an electricity meter or per occupied square metre for certain buildings, based on the overall consumption of the building or sector.

Water distributed to rented premises is metered and invoiced quarterly according to use.

Rates are revised yearly.

Par KWh	€0.22**
---------	---------

\*\* Including the Contribution to Public Electricity Service tax (CSPE) and tax relating to the capacity mechanism.

#### HEATING – AIR CONDITIONING

Heating and air conditioning are invoiced per occupied square metre, according to expenses incurred over the year in the relevant building.

The rates for heating and air conditioning have been established for each:

- building;
- type of service supplied.

Three instalments in March, June and September 2021, each calculated based on the 2020 rates. In December 2021, adjustment is based on the 2021 rates, calculated at the end of the year.

## WORK AND SERVICES (EXCL. VAT)

### 2020 RATES

<b>Passenger terminal</b>	Per m <sup>2</sup> /year
1 <sup>st</sup> category premises (heated to 14°)	€29.21
2 <sup>nd</sup> category premises (heated to 19°)	€45.42
3 <sup>rd</sup> category premises (heated to 19°. ventilated)	€54.23
4 <sup>th</sup> category premises (air conditioning)	€67.79
1 <sup>st</sup> category premises (heated to 14°) 1B Terminal	€22.45
2 <sup>nd</sup> category premises (heated to 19°) 1B Terminal	€34.94
3 <sup>rd</sup> category premises (heated to 19°. ventilated) 1B Terminal	€41.73
4 <sup>th</sup> category premises (air conditioning) 1B Terminal	€52.15
<b>Cargoport (except for building F05)</b>	
Heated offices (19°)	€47.21
Heated stores (14°)	€26.95
Offices with air-conditioning	€67.67
<b>M1 Building</b>	
Offices (air conditioning)	€56.04
<b>Other buildings</b>	
Per kW, fixed portion	€46.12
Per MWh, variable portion	€69.19
<b>Cooling</b>	
Per kW of cold	€0.20

## CLEANING

### CLEANING OF PRIVATE SURFACES

Rates effective as of 1 January 2020

Per m <sup>2</sup>	upon quotation
--------------------	----------------

### OUTSIDE SWEEPING

Rates effective as of 1 January 2021

These services are invoiced per full half-hour.

Sweeping only: rate based on real elapsed time – for effective rate see professional worker rate

Sweeping: heavy cleaning (use of the Jet Broom system)	€104.37 / 30 min.
--	-------------------

Aéroports de Lyon S.A. reserves the right to choose which equipment to use, depending on cleanliness and the floor surface to be cleaned.

## WORK AND SERVICES (EXCL. VAT)

### PARKING AREA CLEANING EXCEPT FOR CONTAMINATION FURTHER TO DE-ICING OR ANTI-ICING

#### Rates effective as of 1 January 2021

This operation results in the payment of a fee, in the event that after the passing of an aircraft an operation is necessary for:

- cleaning following the spillage of fuels, fatty substances or any other product;
- the removal of equipment or any other object.

Rates include:

- employee labour costs (per full half-hour);
- costs of appropriate supplies;
- costs of used consumables;
- costs for the systematic re-treatment of absorbed waste as part of an environmentally friendly approach;

general fees (15 %).

cleaning of parking areas simple intervention	rate based on real elapsed time (hour of labour – see professional worker rate) real cost of used consumables (absorbents) real cost of waste re-treatment general fees
cleaning of parking areas intervention with the Jet Broom system	minimum Jet Broom system cost (€104.37/30 min.) real labour cost intervention with the Jet Broom system real cost of used consumables (absorbents) real cost of waste re-treatment general fees

Aéroports de Lyon S.A. reserves the right to choose which equipment to use, depending on cleanliness and the floor surface to be cleaned.

## WORK AND SERVICES (EXCL. VAT)

### SHARED CHARGES

#### GENERAL PRINCIPLES

Rates effective as of 1 January 2021

Shared charges reimburse services provided in shared areas such as stairways, corridors, toilets, loading bays and traffic zones.

They include:

- cleaning;
- selective waste collection;
- water and electricity use;
- area maintenance.

Invoicing is per occupied m<sup>2</sup>. Invoices are prepared quarterly. Rates are revised yearly.

Rates per m<sup>2</sup>/month

#### Passenger terminal

All premises on levels 0 and +1	€1.57
All premises on levels +2 and +3	€3.20

#### Passenger terminal. Finger

All premises on level 0	€1.57
All premises on levels +1 and +2	€3.20

#### Cargoport

Offices	€2.25
Stores	€2.89

#### M1 - Arc (Central administrative building)

Offices	€2.25
---------	-------

#### F05 Building

Basement	€1.96
Shed	€2.36
Offices	€2.25

#### MISCELLANEOUS

### PROPERTY INSURANCE

Rates effective as of 1 January 2021

Percentage reimbursement of annual fire insurance premiums (article 17.2.2.1 of the General Terms and Conditions of Occupancy Permits).

Per m <sup>2</sup> and per year	€1.30
---------------------------------	-------

### SUPPLY OF KEYS, REMOTE CONTROLS & SECURITY BADGES

Rates effective as of 1 January 2021

This service involves the provision of keys or badges for existing facilities, i.e. for entrances already fitted with key cylinder locks or badge readers.

Supply of CargoPort key	€53.54
Supply of CargoPort pass	€57.91
Supply of other buildings key	€28.66
Supply of other buildings pass	€36.61
Building access badge security deposit	€150.00
Remote control M1/M2 deposit	€150.00

## WORK AND SERVICES (EXCL. VAT)

### AIRPORT PASS FOR ACCESS INTO AIRSIDE AREA AND VEHICLE E-STICKER

Rates effective as of 1 April 2021

It is obligatory for all personnel required to perform professional activities in airside areas at Aéroports de Lyon S.A. to be in possession of an Airport Pass (TCA). Any request for an Airport Pass or vehicle e-sticker submitted shall automatically result in invoicing.

General procedure:

- For users with premises at the airport. Airport Passes are invoiced at the end of every month and payable upon receipt of the invoice.
- For other users, immediate payment by cheque or bankcard is required. The corresponding payment must be enclosed in all request file application for an Airport Pass or vehicle e-sticker.

Airport Pass	€53.98
Vehicle e-sticker	€26.97

### SUPPLY OF FUEL FOR RUNWAY VEHICLES

Rates effective as of 1 January 2021

Non-road diesel or diesel	Based on the latest supply fee
---------------------------	--------------------------------

## SERVICES PROVIDED BY AÉROPORTS DE LYON S.A. STAFF

### STAFF SERVICE PROVISION

Operational and infrastructure maintenance-related interventions, excluding the TGV station

Rates effective as of 1 January 2021

	Hourly rate
Specialised technician	€39.40
Professional worker	€51.08
Service and intervention technician	€66.10
Project engineer	€126.71
Business Manager	€107.89
Intervention of a park car agent	€51.08
Intervention of a supervisor	€60.76

The time invoiced is the time spent at the customer's premises.

Invoicing is per one-hour period with a minimum chargeable rate of one hour. Each hour started will be charged. For interventions requested within less than 2 hours, a 30 % extra charge will be added to the hourly rates above. A 70 % extra charge is added for interventions occurring between 10 PM and 6 AM.



## WORK AND SERVICES (EXCL. VAT)

### Operational and infrastructure maintenance-related interventions for the TGV station

	Hourly rate
Department head	€64.30
Team leader and technician	€53.08
Workers	€43.31
Green spaces (Grass cutting) per m <sup>2</sup>	€0.1720

### IT NETWORK ENGINEERS

#### Rates effective as of 1 April 2021

	Per day
Provision of an engineer	€855.05

### TRANSPORTATION OF PASSENGERS ON STRETCHERS

#### Rates effective as of 1 January 2021

Per person transported	€138.52
------------------------	---------

# **ACCESS AND MOBILITY (INCL. VAT)**

**Price rates effective as of 1 January 2021  
and subject to modification**

For our rates, please visit:  
[www.lyonaeroports.com](http://www.lyonaeroports.com)

**Access and parking**

## PASSES

Rates effective as of 1 January 2021

	Period	Period rate (incl. VAT)	Monthly rate (incl. VAT)
P0	12 months	€1,950.00	€162.50
P0 Motorcycle*	12 months	€975.00 €	€81.25
P4	12 months	€1,200.00	€100.00
P4 mandatory booking**	12 months	€890.00	€74.17
PR 3 and PR 1	6 months	€102.00	€17.00
(crew members & companies)	12 months	€180.00	€15.00
PR 3 and PR 1	6 months	€249.00	€41.50
(Private office)	12 months	€444.00	€37.00
PIE and PR 2	6 months	€114.00	€19.00
	12 months	€204.00	€17.00
STATE SERVICES	6 months	€27.00	€4.50
	12 months	€48.00	€4.00
Fast Tracking and Lounge (with parking)***	12 months	€264.00	
Unlimited Fast Tracking	12 months	€160.00	
Unlimited Fast Tracking and Lounge	12 months	€330.00	

\*This fee for motorcycles is 50% of the light vehicle fee.

\*\*All former P2 pass owner is entitled to a 20% discount for the P0 fee for the first year of the subscription, that is a €1,560 inclusive VAT fee for the first year.

\*\*\*This fee is proposed automatically when contracting a parking pass.

Lost card – Unit rate	€15.00
Unjustified loss of an access pass	€80.00
Error in choice of parking area	€40.00

## PUBLIC ROAD TRANSPORTATION

Rates effective as of 1 January 2021

Associated costs for public road transportation are applied to each passage to the bus station or to the PR2, PIE, PR4, P2 for subscribers, P5, TGV train station drop-off area:

	Number of seats	Excl. VAT/Passage	Incl. VAT/Passage
PUBLIC ROAD TRANSPORTATION	Vehicles with up to 5 seats	€1.75	€2.10
	Vehicles with up to 9 seats	€2.66	€3.19
	Vehicles with more than 9 seats	€7.06	€8.47

Exceeding the authorised parking hours will result in the payment of a flat-rate fee, directly upon leaving the car park. The fixed amount is identical to the car park hourly rate, except for the buses in the case of which a flat rate of €80,00 is charged beyond 2h of parking and per day.

## ACCESS AND MOBILITY (INCL. VAT)

### CHOOSING THE RIGHT CAR PARK

Choose your car park depending on the length of your journey and on the type of your car, subject to availability and depending on the type of your vehicle; the indicated durations are the suggested durations.

#### ❖ WAITING AREAS

WHERE: upon arrival at the airport. Free up to 1h, the driver must be present.

#### ❖ SHORT STAY CAR PARKS



First 10 minutes free of charge then €2 from the 11th minute then €0,6/min. Height limited to 2.50 m.

Light and intermediary vehicles. Unauthorized vehicle: a flat-rate fee of 80 is applied at the exit.

**NB:** A vehicle using any of the short stay zones more than 5 times in 24 hours will be considered not to be a private vehicle.

#### ❖ COVERED CAR PARKS



WHERE: under Terminals 1 & 2. Height limited to 1.90m.

#### ❖ PROXIMITY CAR PARK



WHERE: close to Terminal 2. Height limited to 2.50 m.

#### ❖ PROXIMITY CAR PARK



WHERE: opposite to the train station. Close to Terminals 1 & 2. Height limited to 2.50 m.

#### ❖ ELECTRIC RECHARGING STATIONS



WHERE: opposite of the train station, inside P4. Height limited to 2.50 m – By reservation.

#### ❖ ECONOMICAL CAR PARK



WHERE: access to Terminal 1 & 2 on foot. Height limited to 2.50 m. If your vehicle is higher than 2.5m there is a separate access lane at the park entrance.

#### ❖ ROBOTIZED OPEN-AIR CAR PARK



World innovation, simple, quick, safe

WHERE: access to Terminals 1 & 2 by free shuttle. Height limited to 2.50 m.

**24/7 surveillance service on all car parks.**

### ONLINE BOOKING

ON LYONAEROPORTS.COM & LYON AÉROPORT MOBILE APP

- From €40 per week, fees subject to availability and under certain conditions.
- No extra charge in case of plane delay, customers must indicate their return flight number in their booking.
- The park spot is guaranteed even during rush hours, subject to availability. See conditions on lyonaeroports.com
- Parking duration: from 8h up to 90 days.
- Booking: 4 h before arrival, up to 3 months in advance.
- Every started minute is charged.
- All car parks spots can be booked online except the waiting areas and short stay car parks.

## ACCESS AND MOBILITY (INCL. VAT)

### CAR PARKS: P0, P1, P2, P3, P4, P5, FOR THE FIRST 24 HOURS

Rates effective as of 1 January 2021

Parking duration	P0 / P1	P0 Motorcycle*	P2	P3	P4 /PR3	P5	Croatie
15mn	€ 5.50	€ 2.80	€ 5.50	€ -	€ 4.40	€ 4.00	€ 3.60
30mn	€ 7.50	€ 3.80	€ 7.50	€ 3.00	€ 6.40	€ 6.00	€ 5.40
45mn	€ 9.50	€ 4.80	€ 8.50	€ 5.00	€ 7.40	€ 7.00	€ 6.30
1h	€ 11.50	€ 5.80	€ 9.50	€ 7.00	€ 8.40	€ 8.00	€ 7.20
1h15	€ 12.50	€ 6.30	€ 11.00	€ 9.00	€ 10.90	€ 10.50	€ 9.50
1h30	€ 13.00	€ 6.50	€ 11.50	€ 11.40	€ 11.40	€ 11.00	€ 9.90
1h45	€ 13.50	€ 6.80	€ 12.00	€ 11.90	€ 11.90	€ 11.50	€ 10.40
2h	€ 14.00	€ 7.00	€ 12.50	€ 12.40	€ 12.40	€ 12.00	€ 10.80
2h15	€ 14.50	€ 7.30	€ 12.70	€ 12.60	€ 12.60	€ 12.20	€ 11.00
2h30	€ 15.00	€ 7.50	€ 12.90	€ 12.80	€ 12.80	€ 12.40	€ 11.20
2h45	€ 15.50	€ 7.80	€ 13.10	€ 13.00	€ 13.00	€ 12.60	€ 11.30
3h	€ 15.80	€ 7.90	€ 13.30	€ 13.20	€ 13.20	€ 12.80	€ 11.50
3h15	€ 16.10	€ 8.10	€ 13.50	€ 13.40	€ 13.40	€ 13.00	€ 11.70
3h30	€ 16.30	€ 8.20	€ 13.70	€ 13.60	€ 13.60	€ 13.20	€ 11.90
3h45	€ 16.50	€ 8.30	€ 13.90	€ 13.80	€ 13.80	€ 13.40	€ 12.10
4h	€ 16.70	€ 8.40	€ 14.10	€ 14.00	€ 14.00	€ 13.60	€ 12.20
4h15	€ 16.90	€ 8.50	€ 14.30	€ 14.20	€ 14.20	€ 13.80	€ 12.40
4h30	€ 17.10	€ 8.60	€ 14.50	€ 14.40	€ 14.40	€ 14.00	€ 12.60
4h45	€ 17.30	€ 8.70	€ 14.70	€ 14.60	€ 14.60	€ 14.20	€ 12.80
5h	€ 17.50	€ 8.80	€ 14.90	€ 14.80	€ 14.80	€ 14.40	€ 13.00
5h15	€ 17.70	€ 8.90	€ 15.10	€ 15.00	€ 15.00	€ 14.60	€ 13.10
5h30	€ 17.90	€ 9.00	€ 15.30	€ 15.20	€ 15.20	€ 14.80	€ 13.30
5h45	€ 18.10	€ 9.10	€ 15.50	€ 15.40	€ 15.40	€ 15.00	€ 13.50
6h	€ 18.30	€ 9.20	€ 15.70	€ 15.60	€ 15.60	€ 15.20	€ 13.70
6h15	€ 18.50	€ 9.30	€ 15.90	€ 15.80	€ 15.80	€ 15.40	€ 13.90
6h30	€ 18.70	€ 9.40	€ 16.10	€ 16.00	€ 16.00	€ 15.60	€ 14.00
6h45	€ 18.90	€ 9.50	€ 16.30	€ 16.20	€ 16.20	€ 15.80	€ 14.20
7h	€ 19.10	€ 9.60	€ 16.50	€ 16.40	€ 16.40	€ 16.00	€ 14.40
7h15	€ 19.40	€ 9.70	€ 16.80	€ 16.60	€ 16.60	€ 16.20	€ 14.60
7h30	€ 19.70	€ 9.90	€ 17.10	€ 16.80	€ 16.80	€ 16.40	€ 14.80
7h45	€ 20.00	€ 10.00	€ 17.40	€ 17.00	€ 17.00	€ 16.60	€ 14.90
8h	€ 20.30	€ 10.20	€ 17.70	€ 17.20	€ 17.20	€ 16.80	€ 15.10
8h15	€ 20.60	€ 10.30	€ 18.00	€ 17.40	€ 17.40	€ 17.00	€ 15.30
8h30	€ 20.90	€ 10.50	€ 18.30	€ 17.60	€ 17.60	€ 17.20	€ 15.50
8h45	€ 21.20	€ 10.60	€ 18.60	€ 17.80	€ 17.80	€ 17.40	€ 15.70
9h	€ 21.50	€ 10.80	€ 18.90	€ 18.00	€ 18.00	€ 17.60	€ 15.80
9h15	€ 21.80	€ 10.90	€ 19.20	€ 18.20	€ 18.20	€ 17.80	€ 16.00
9h30	€ 22.10	€ 11.10	€ 19.50	€ 18.40	€ 18.40	€ 18.00	€ 16.20
9h45	€ 22.40	€ 11.20	€ 19.80	€ 18.60	€ 18.60	€ 18.20	€ 16.40
10h	€ 22.70	€ 11.40	€ 20.10	€ 18.80	€ 18.80	€ 18.40	€ 16.60
10h15	€ 23.00	€ 11.50	€ 20.40	€ 19.00	€ 19.00	€ 18.60	€ 16.70
10h30	€ 23.30	€ 11.70	€ 20.70	€ 19.20	€ 19.20	€ 18.80	€ 16.90
10h45	€ 23.60	€ 11.80	€ 21.00	€ 19.40	€ 19.40	€ 19.00	€ 17.10
11h	€ 23.90	€ 12.00	€ 21.30	€ 19.60	€ 19.60	€ 19.20	€ 17.30
11h15	€ 24.20	€ 12.10	€ 21.60	€ 19.80	€ 19.80	€ 19.40	€ 17.50
11h30	€ 24.50	€ 12.30	€ 21.90	€ 20.00	€ 20.00	€ 19.60	€ 17.60
11h45	€ 24.80	€ 12.40	€ 22.20	€ 20.20	€ 20.20	€ 19.80	€ 17.80
12h	€ 25.10	€ 12.60	€ 22.50	€ 20.40	€ 20.40	€ 20.00	€ 18.00
12h-16h	€ 27.00	€ 13.50	€ 24.00	€ 20.50	€ 20.50	€ 21.00	€ 18.90
16h-24h	€ 28.00	€ 14.00	€ 25.00	€ 22.00	€ 22.00	€ 22.00	€ 19.80

\*\*The fee for motorcycles is 50% of the light vehicle fee.

## ACCESS AND MOBILITY (INCL. VAT)

### CAR PARKS: P0, P1, P2, P3, P4, P5, PER DAY

Price rates effective as of 1 April 2021

Parking duration	P0 / P1	P0 Motorcycle	P2	P3	P4 /PR3	P5	Croatie
1-2 d (2 <sup>nd</sup> day)	€ 55.00	€ 27.50	€ 48.00	€ 46.00	€ 44.00	€ 42.00	€ 37.80
2-3 d (3 <sup>rd</sup> day)	€ 80.00	€ 40.00	€ 71.00	€ 67.00	€ 65.00	€ 55.50	€ 50.00
3-4 d (4 <sup>th</sup> day)	€ 106.00	€ 53.00	€ 93.00	€ 88.00	€ 86.00	€ 58.50	€ 53.00
4-5 d (5 <sup>th</sup> day)	€ 132.00	€ 66.00	€ 115.00	€ 110.00	€ 108.00	€ 61.80	€ 56.00
5-6 d (6 <sup>th</sup> day)	€ 155.00	€ 77.50	€ 137.00	€ 125.00	€ 123.00	€ 65.00	€ 59.00
6-7 d (7 <sup>th</sup> day)	€ 178.00	€ 89.00	€ 159.00	€ 140.00	€ 138.00	€ 68.20	€ 62.00
7-8 (8 <sup>th</sup> day)	€ 198.00	€ 99.00	€ 178.00	€ 155.00	€ 150.00	€ 71.40	€ 65.00
8-9 d (9 <sup>th</sup> day)	€ 218.00	€ 109.00	€ 197.00	€ 170.00	€ 162.00	€ 74.60	€ 68.00
9-10 d (10 <sup>th</sup> day)	€ 238.00	€ 119.00	€ 216.00	€ 185.00	€ 172.00	€ 77.80	€ 71.00
10-11 d (11 <sup>th</sup> day)	€ 256.00	€ 128.00	€ 232.00	€ 200.00	€ 180.00	€ 81.00	€ 74.00
11-12 d (12 <sup>th</sup> day)	€ 276.00	€ 138.00	€ 250.00	€ 215.00	€ 190.00	€ 84.20	€ 77.00
12-13 d (13 <sup>th</sup> day)	€ 296.00	€ 148.00	€ 268.00	€ 230.00	€ 200.00	€ 87.40	€ 80.00
13-14 d (14 <sup>th</sup> day)	€ 316.00	€ 158.00	€ 286.00	€ 245.00	€ 210.00	€ 90.60	€ 83.00
14-15 d (15 <sup>th</sup> day)	€ 336.00	€ 168.00	€ 304.00	€ 260.00	€ 220.00	€ 93.80	€ 86.00
15-16 d (16 <sup>th</sup> day)	€ 356.00	€ 178.00	€ 322.00	€ 275.00	€ 230.00	€ 97.00	€ 89.00
16-17 d (17 <sup>th</sup> day)	€ 376.00	€ 188.00	€ 340.00	€ 290.00	€ 240.00	€ 100.20	€ 92.00
17-18 d (18 <sup>th</sup> day)	€ 396.00	€ 198.00	€ 358.00	€ 305.00	€ 250.00	€ 103.40	€ 95.00
18-19 d (19 <sup>th</sup> day)	€ 416.00	€ 208.00	€ 376.00	€ 320.00	€ 260.00	€ 106.60	€ 98.00
19-20 d (20 <sup>th</sup> day)	€ 436.00	€ 218.00	€ 394.00	€ 335.00	€ 270.00	€ 109.80	€ 101.00
20-21 d (21 <sup>st</sup> day)	€ 456.00	€ 228.00	€ 412.00	€ 350.00	€ 280.00	€ 113.00	€ 104.00
21-22 d (22 <sup>nd</sup> day)	€ 476.00	€ 238.00	€ 430.00	€ 365.00	€ 290.00	€ 116.20	€ 107.00
22-23 d (23 <sup>rd</sup> day)	€ 496.00	€ 248.00	€ 448.00	€ 380.00	€ 300.00	€ 119.40	€ 110.00
23-24 d (24 <sup>th</sup> day)	€ 516.00	€ 258.00	€ 466.00	€ 395.00	€ 310.00	€ 122.60	€ 113.00
24-25 d (25 <sup>th</sup> day)	€ 536.00	€ 268.00	€ 484.00	€ 410.00	€ 320.00	€ 125.80	€ 116.00
25-26 d (26 <sup>th</sup> day)	€ 556.00	€ 278.00	€ 502.00	€ 425.00	€ 330.00	€ 129.00	€ 119.00
26-27 d (27 <sup>th</sup> day)	€ 576.00	€ 288.00	€ 520.00	€ 440.00	€ 340.00	€ 132.20	€ 122.00
27-28 d (28 <sup>th</sup> day)	€ 596.00	€ 298.00	€ 538.00	€ 455.00	€ 350.00	€ 135.40	€ 125.00
28-29 d (29 <sup>th</sup> day)	€ 616.00	€ 308.00	€ 556.00	€ 470.00	€ 360.00	€ 138.60	€ 128.00
29-30 d (30 <sup>th</sup> day)	€ 636.00	€ 318.00	€ 574.00	€ 485.00	€ 370.00	€ 141.80	€ 131.00
30-31 d (31 <sup>st</sup> day)	€ 656.00	€ 328.00	€ 592.00	€ 500.00	€ 380.00	€ 145.00	€ 134.00
PER DAY	+€20 € per day	+ €10 per day	+ €18 per day	+ €15 per day	+ €10 per day	+€3.2 per day	+€3.2 per day

## ACCESS AND MOBILITY (INCL. VAT)

### SHORT STAY PARKING CHARGES

Light and medium vehicles (under 2.5 metres)	The first 10 minutes are free, then €2 at minute 11, then €0.6 per minute
Unauthorised vehicles	A flat-rate fee of 80 is applied at the exit.

As a reminder: A vehicle using any of the short stay zones more than 5 times in 24 hours will be considered not to be a private vehicle.

### BOOKING ONLINE

Rates may be checked in the general terms and conditions of sale at <https://store.lyonaeroports.com/cgv>

Aéroports de Lyon is introducing a service for booking car park spots online at [www.lyonaeroports.com](http://www.lyonaeroports.com) (access & car parks section). Car park booking includes the possibility to secure a parking spot, to take advantage of attractive rates, to see the latest promotions online, to benefit from services such as reserving a charging point for electric vehicles and parking valet services.

Overrunning the reservation period declared on the online store will be invoiced according to the table below:

### CAR PARKS AND ACCESS: OVERRUNNING RESERVATION TIME

Overrun (in addition to the 30 min. allowance)	P0	P2	P4	P5	Croatie
0 to 60 min	Free	Free	Free	Free	Free
1h to 4h	€2.50	€2.00	€2.00	€2.00	€2.00
4h to 12h	€7.00	€5.00	€4.00	€2.00	€2.00
12h to 24h	€18.00	€16.00	€8.00	€2.50	€2.50
Per additional 24h-period	€20.00	€18.00	€10.00	€3.15	€3.00

Fees available in the general terms of sale at <https://store.lyonaeroports.com/cgv>

# **BUSINESS CENTRE**

**Price rates effective as of 1 January 2021  
and subject to modification**



## BUSINESS CENTRE (EXCL. VAT)

### ROOM HIRE

The price of the room includes high-speed Wi-Fi, 1 video projector, 1 flipchart and drinks (500 ml of mineral water per person, tea and coffee).

Room hire rates						
number of pax (up to)	By the hour Limited to 2 hours		By the half day Limited to 4 hours		By the day	
	(excl. VAT)	(incl. VAT)	(excl. VAT)	(incl. VAT)	(excl. VAT)	(incl. VAT)
3	€39	€47	€140	€168	€227	€272
5	-	-	€173	€208	€308	€370
10	-	-	€238	€286	€346	€415
15	-	-	€281	€337	€389	€467
20	-	-	€346	€415	€464	€557
30	-	-	€389	€467	€513	€616
40	-	-	€495	€594	€614	€737
50	-	-	€575	€690	€756	€907
60	-	-	€672	€806	€893	€1,072
70	-	-	€744	€893	€998	€1,198
80	-	-	€816	€979	€1,187	€1,424
120 (*)	-	-	€1,138	€1,366	€1,838	€2,206

(\*) Room hire only

### PARKING

On request addressed to Business Centre, customers that hire a room can benefit from preferential rates for parking amounting to €15 per day inclusive VAT, only for PO of Aéroports de Lyon. By booking the parking online [www.lyonaeroports.com](http://www.lyonaeroports.com), a promotion code will be sent at the moment of room confirmation and on request on behalf of the customer (on condition of availability). For the other parking rates, please refer to Airport fees and charges, Section Access and mobility.

Information and booking + 33 (0) 4 72 22 83 74

[centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com)

### BUSINESS CENTRE GENERAL PROVISIONS

#### SCOPE

These General Terms and Conditions of Sale are, in accordance with article L 441-6 of the Code of Commerce, the unique basis of the business relationship between parties.

General Terms and Conditions of Sale aim at defining the conditions under which AEROPORTS DE LYON (« The Service Provider ») provides to the professional Customers («the Customer(s)») who make the request, sometimes via the internet site of the Service Provider, the following services: hiring meeting rooms in order to organize meetings, seminars, events, workshop son the site of Lyon-Saint Exupéry Airport.

General Terms and Conditions of Sale are applicable, with no restriction or reserve, to all services provided by the Service Provider to Customers of the same group, whatever the clauses that can appear on the Customer's documents and especially his/her general purchasing terms and conditions.

In accordance to the legislation in force, these General Terms and Conditions of Sale are systematically notified to any Customer that requests them, in order to give him/her the possibility to negotiate the terms for placing an order to the Service Provider. They are also notified to any Customer, before the conclusion of any unique agreement mentioned by article L 441-7 of the Code of Commerce, within the legal deadlines.

Any order placed by a Customer signifies that the latter accepts the General Terms and Conditions of Sale as well as the general terms of use of the internet site of the Service Provider for any electronic order, after negotiation of the respective terms by the Customer.

The information that appears on the catalogue, on the brochure or price lists of the Service Provider are given on an indicative basis and are subject to modification at any time.

The Service Provider has the right to bring any modification considered to be appropriate.

In accordance with the legislation in force the Service Provider reserves the right to any exemption of certain clauses of the General Terms and Conditions of Sale mentioned here above, depending of the negotiations with the Customer. These derogations are to be formalised in the Special Terms and Conditions of Sale.

#### COMMANDES

The sale of services is considered to be completed when a quotation has been established and when the Customer's order has been expressly accepted and in writing by the Service Provider, with an acknowledgement of receipt from the Service Provider and after the quotation has been accepted by the Customer.

#### ROOM HIRE

In order to be guaranteed by the Service Provider, the booking is mandatory and must be performed by the Customer, before the meeting day /seminar, etc. In the event no prior booking has been made and no prior agreement of the availability has been obtained, the Service Provider is not obliged to guarantee a meeting room to the Customer.

Room hire must follow the following steps:

1. A request for booking is sent to the Service Provider by e-mail at: [centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com). It must indicate at least the following information:
  - date and time of the booking.
  - type of event : meeting/seminar / event/interviews
  - number of attendees.
  - type of meal
  - all the contact details of the Customer.
2. Availability is confirmed in return by the Service Provider within a deadline of 24 to 48 hours (except for weekends and exceptional closing hours), by sending an e-mail with a quotation that indicates:
  - details of the services requested, quantities and prices corresponding to each service.
  - a validity date for the offer waiting to be confirmed.
  - the budgetary imputation /reference number (if stated by the Customer)
  - the Customer's name.
3. In order to confirm the reservation, the Customer must return the quotation duly signed and filled in by email to [centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com) before the validity date of the offer. For any quotation received after the validity date of the offer on the quotation the booking shall not be guaranteed.

## BUSINESS CENTRE (EXCL. VAT)

The orders exclusively placed on the internet are registered on the site of the Service Provider when the Customer has accepted the General Terms and Conditions of Sale by checking the box indicated to this end and validates the order. The Customer has the possibility to verify the details of his/her order, its price and to correct any errors before confirming his/her acceptance (article 1127-2 of Civil Code). This validation signifies the acceptance of the integrality of these General Terms and Conditions of Sale and represents a proof of a sales agreement.

During the negotiations, if the Customer requests for derogations, the latter are formulated in Special Conditions of Sale that complement these General Terms and Conditions of Sale.

The acceptance of the quotation is confirmed by the Customer by an email to the Service Provider.

Data registered in the IT system of the Service Provider are a proof of all transactions concluded with the Customer.

### MODIFICATION

Any modification of the order at the request of the Customer shall be accepted, upon availability on behalf of the Service Provider, only if notified in writing at least 7 days before the date where the meeting room is about to be hired, once the Customer has signed a new order which can state a price adjustment.

### TERMS AND CONDITIONS OF CANCELLATION

#### ➤ On the part of the Customer:

Any cancellation, even partial, shall be notified in writing at: [centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com).

- All reservations cancelled, whatever the reason, except cases of force majeure, with less than 7 days' notice (except weekends and closing hours of the Business Centre) will be invoiced at 100% of the original price. All cancellations without prior notice shall also lead to invoicing at 100%.
- Any cancellation or modification of a catering order with less than 7 days' notice (except weekends and closing hours of the Business Centre) shall be invoiced at 100% of the original price.
- Any transport service cancelled with less than 7 days' notice (except weekends and closing hours of the Business Centre) will be invoiced at 100% of the original price.

#### ➤ On the part of the Service Provider:

The Service Provider reserves the right to cancel the order or the contract if cases of force majeure or unforeseeable circumstances compel it to do so.

## TARIFS

### PRICE SCALE

The prices given in the brochure are in force on 01/05/2018 and may be subject to modification. The applicable prices are given in Airport Fees and Charges in force, available online at the following address: [www.lyonaeroports.com/Airport Fees and Charges](http://www.lyonaeroports.com/Airport_Fees_and_Charges).

### PRICING

All rooms may be hired for ½ day (within a 4 hours 'period) or for one day. For 1/3 people rooms, the room can also be invoiced at an hourly rate (within 2 hours 'period). Any overrun of the time in relation to the order will result in an additional charge corresponding to the actual time the room was used.

The cost of the service is indicated in the quotation.

Except in the case of a specific commercial agreement, no discount, reduction or refund other than those specified in the Airport Fees and Charges shall be applied.

The access to the meeting rooms is granted by using a card provided to the Customer on his/her arrival. At the end of each hiring, the card shall be returned (to a hostess at the reception desk or put in a special box at the reception desk of the Business Centre).

All card that is not returned or that is lost will be invoiced for 7, excl. VAT.

### PREFERENTIAL RATES FOR PARKING

On request addressed to Business Centre, customers that hire a room can benefit from preferential rates for parking amounting to €15 per day inclusive VAT, only for PO of Aéroports de Lyon. By booking the parking online [www.lyonaeroports.com](http://www.lyonaeroports.com), a promotion code will be sent at the moment of room confirmation and on request on behalf of the customer (on condition of availability). For the other parking rates, please refer to Airport fees and charges, Section Access and mobility.

### PAYMENT METHODS

The invoices issued by Aéroports de Lyon include the order reference communicated by the Customer on the reservation form. If this information is not present, disputes will be rejected and no new invoice may be issued.

Installments and security deposits are not subject to a discount by Aéroports de Lyon, and do not bear interest. Early payments do not give rise to any discount.

Invoices are payable in full and in one transfer 30 days from the invoice date, at the latest. This deadline shall be mentioned on the invoice that will be handed to the Customer by the Service Provider.

The invoices shall be paid:

- **By funds transfer**, stating the references appearing on the invoice (customer number/date/invoice number).
- **By cheque**, attaching the payment return stub of the invoice, and made out to Aéroports de Lyon S.A., sent to:  
Aéroports de Lyon – BP 113 69125 Lyon-Saint Exupéry Airport – France
- **By credit card**
- **By remote payment**, indicating the card number, name of cardholder, card expiration date and the 3 digits of the card security code.

### SPECIAL PROVISIONS : UPFRONT PAYMENT

For users in insolvency proceedings, full payment is required.

Aéroports de Lyon reserves the possibility to demand, in the event of late payment, full payment for all new services until debts have been settled in full.

### PROCEDURE IN THE EVENT OF LATE PAYMENT OR NON PAYMENT

#### Reminder

Any invoice issued by Aéroports de Lyon and unpaid at the due date shall result in a reminder letter being sent.

#### Disputes

In the event of non-payment within the time limit, and after formal notice has been sent by registered letter with acknowledgement of receipt, the matter will be referred to the litigation department.

The Customer will be in debt towards Aéroports de Lyon recovery fees equal to a fixed amount of 40.

If the recovery fees are superior to this fixed amount, the additional recovery fees shall be also invoiced to the Customer.

#### Late payment penalties

In the event of delay or payment of due amounts after the deadline fixed here above and after the date indicated on the invoice, the Service Provider shall be entitled to late payment penalties, at a rate of 3 times the official legal interest rate of the price (Incl. VAT) of the services indicated on the invoice and without the need for any reminder.

Whatever the recovery fees and the late payment penalties stated here above, the dispute related to an unpaid invoice can lead to specific measures being applied, particularly termination, as a penalty, of the agreements and authorisations of which benefits the Debtor.

## **BUSINESS CENTRE SPECIFIC PROVISIONS**

### **OPENING HOURS**

The Business Centre is open all year from Monday to Friday from 7.30 AM to 6 PM, except for public holidays.

### **EXHIBITIONS, DECORATION AND SECURITY**

Any object concerning the decoration of the rooms will have to be submitted to the Business Centre manager for approval.

The customer undertakes to return in their original state, and at his/her expense, all or part of the technical facilities or decorative items that have been modified during his/her activities in the Business Centre. For reasons of hygiene, pets are not allowed in the meeting rooms.

### **AUTHORISATIONS, STATUTORY DECLARATIONS**

The customer shall take responsibility for any authorisations and declarations related to the meeting or the organised event, particularly: insurance, declarations to SACEM, labour regulations.

### **CLAIMS**

Claims shall not cause any suspension of payment. They must be addressed in writing by registered letter with acknowledgement of receipt, to the attention of the Aéroports de Lyon Invoicing Department. The claimant should lodge its claim before the invoice concerned is due.

**Aéroports de Lyon**  
**Service Facturation du Centre d'affaires**  
**BP 113**  
**69125 Lyon-Saint Exupéry Aéroport.**

All claims shall include:

- the number of the invoice concerned
- the date and number of the flight (where appropriate)
- the service or services in dispute

No claim shall be legitimately accepted in case the above formalities and deadlines are not fully observed by the Customer.

### **RESPONSABILITES**

Aéroports de Lyon declines all liability for damages of any nature whatsoever (burglary, deteriorations, etc.) liable to affect the objects, effects or equipment brought by the Customer or his/her guests on the occasion of the meeting.

The Customer is liable for any direct or indirect damage that he/she or either his/her guests might have caused during the meeting.

The Customer and his/her underwriters relinquish all claims against the concession holder, his/her underwriters or the State for the above mentioned damages and guarantee them against any legal action of any kind whatsoever which might be instigated against the latter by the Customer's guests.

This renunciation clause shall be brought to the attention of the Customers' underwriters for acceptance.

The Customer is liable for any direct or indirect damage that he/she or either his/her guests might have been the cause during the meeting.

### **PROTECTION DES DONNEES PERSONNELLES**

The Business Centre collects personal data related to the Customer on behalf of Aéroports de Lyon.

The collected personal data include:

- Customer's name
- Contact details such as e-mail, phone number or postal address

Data is collected whenever the Customer makes a reservation.

Collected data are intended for the use of the Business Centre of Aéroports de Lyon. They are needed for the processing and the management of the Customer's reservations in the framework of the business relationship concluded between the Business Centre and the Customer.

The Customer, who agrees explicitly, may be also led to receive from the Business Centre of Aéroports de Lyon all relevant business information related to the promotion of the Business Centre itself or of its services.

If the Customer does not wish to receive these offers, he/she has the possibility to let the Business Centre know at any time by e-mail at [centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com)

## BUSINESS CENTRE (EXCL. VAT)

The Business Centre of Aéroports de Lyon is accountable for processing these personal data.

The collected data are stored for three years starting from the last business relationship with the Customer.

Personal data processing by the Business Centre of Aéroports de Lyon has been notified to the French data protection authority, the CNIL. As provided by the legislation concerning the information technology and the liberties of 6 January 1978, amended, the Customer shall have the right of access, of correction, of modification and of deletion of his/her personal data; he/she can make use of this right sending a request to:

**Société Aéroports de Lyon**  
**Centre d’Affaires**  
**BP113**  
**69125 Lyon-Saint Exupéry Aéroport**

or an e-mail to : [centre.affaires@lyonaeroports.com](mailto:centre.affaires@lyonaeroports.com)

## SETTLEMENT OF DISPUTES AND APPLICABLE LAW

Any dispute concerning the interpretation or execution of these general terms and conditions of sale, or the sales and services governed hereby, shall fall within the jurisdiction of the administrative courts of Lyon.

Any issue relating to the general terms and conditions of sale and to sales or provisions of service governed by these general terms and conditions of sale shall be subject to French law, to the exclusion of any other. Only the French version of these general terms and conditions of sale is legally binding in the event of a dispute

Whatever the recovery costs or the late payment penalties here above, a dispute concerning an unpaid invoice can lead to specific measures and especially the termination, as a penalty, of the agreements and of the permits of which the Debtor beneficiates.

# RECEPTION, SERVICES AND EVENTS (EXCL. VAT)

Price rates effective from 1 April 2021  
and subject to modifications

## RECEPTION, SERVICES AND EVENTS (EXCL. VAT)

### OFFICIAL AND FORMAL RECEPTIONS (VIP)

	Flat rate (excl. VAT)	Flat rate (incl. VAT)
1 to 3 people	€300.00	€360.00
4 to 15 people	€480.00	€576.00
16 people	€590.00	€708.00
Formal reception	€1,217.00	€1,460.40

Non-alcoholic hot and cold beverages are included in these rates.

Any other request for refreshments will be subject to additional charges.

Any additional service to prepare the reception shall be invoiced as per the "Customised assistance" rates below.

### CUSTOMISED ASSISTANCE RATES (INCL. VAT)

#### Booking at least 72 hr in advance

#### INDIVIDUALS, FAMILIES AND GROUPS

Price per person  
(1 to 9 pax)\*

##### Reception on departure

1 to 3 persons	Reception from the means of transport used, assistance with formalities, fast track+ escort to the plane to the airbridge or in a VIP vehicle on the apron+ Luggage taken care of by airport personnel	€107.5 excl. VAT (€129 incl. VAT)
Per additional person		€25 excl. VAT (€30 incl. VAT)

##### Reception on arrival

1 to 3 persons	Reception at the airplane door to the airbridge or in a VIP vehicle on the apron + fast tracking+ Luggage taken care of by airport personnel	€107.5 excl. VAT (€129 incl. VAT)
Per additional person		€25 excl. VAT (€30 incl. VAT)

##### Reception on arrival and departure

1 to 3 persons	Reception at the airplane door to the airbridge or in a VIP vehicle on the apron + fast tracking+ Luggage taken care of by airport personnel	€208.33 excl. VAT (€250 incl. VAT)
Per additional person		€25 excl. VAT (€30 incl. VAT)

#### Reduced rates (for group and family rates):

Infants (0 - under 2 years)	Free
-----------------------------	------

**Administrative costs:** in the event of cancellation 48 hours or less before the implementation date, a 25 % penalty will be added to the total amount. No extra charges for Sundays or public holidays.



## RECEPTION, SERVICES AND EVENTS (EXCL. VAT)

### EVENTS, GROUP AND COMPANY SERVICES (RATES EXCL. VAT)

Rates to be reviewed on 1 January, every year - Booking at least 48 hr in advance

**Administrative costs:** in the event of cancellation 48 hours or less before the implementation date, a 25 % penalty will be added to the total amount.

#### Customised signboards

Day signboards	€100.00 excl. VAT
Additional day signboards	€80.00 excl. VAT

#### Hire of mobile counters (hourly rate)

Hire of mobile counters (installed by the customer)	€ 10.00 excl. VAT / h
Hire of mobile counters (installed by the customer)	€5.00 excl. VAT / 30 min.
Hire of mobile reception desk (installation in the terminals by the airport)	€20.00 excl. VAT / h
Hire of mobile reception desk (installation in the terminals by the airport)	€10.00 excl. VAT / 30 min.

#### Provision of a hostess (hourly rate)

On-duty hostess at mobile reception desk <sup>(1)</sup>	€40.00 excl. VAT
On-duty hostess <sup>(1)</sup>	€30.00 excl. VAT

**Flat rate for day event reception:** signboards+ counter installed by ADL + hostess

Daily flat rate	290.00 excl. VAT
Additional day	250.00 excl. VAT

<sup>(1)</sup> Increase in indicated rate by 50 % between 9 PM and 6 AM and on Sundays or public holidays.

### PASSENGER SERVICES (INCL VAT)

ITEMS NOT ACCEPTED AT LEFT LUGGAGE:

#### ➤ Hazardous products:

- liquid or solid explosive substances, including detonators, fuses, grenades, mines, firearms and lithium battery personal vehicles
- radioactive materials, for example medical or commercial isotopes.

#### ➤ Flammable or toxic substances:

- in particular, petrol and methanol, magnesium, firelighters, fireworks, signalling flares, propane, butane gas, toxic or infectious substances (rat poison, infected blood).

#### ➤ Corrosive substances:

- in particular, mercury, car batteries.

#### ➤ Miscellaneous:

- perishable foodstuffs and metal cans
- animals
- plants

(1) Increase in indicated rate by 50 % between 9 PM and 6 AM and on Sundays or public holidays

(2) Dimensions maximum 100 x 60 x 40 cm. exception faite pour les skis, snowboards, and bicycles.

(3) All day started is charged.

## RECEPTION, SERVICES AND EVENTS (EXCL. VAT)

### Shipping objects forbidden in the cabin "See You Later »

France	€14.00 incl. VAT / item
Europe	€22.00 incl. VAT / item
Out of Europe	€32.00 incl. VAT / item

### Lost objects

Per item	€9.00 incl. VAT
----------	-----------------

### Individual access to airport airline lounges, "airside" in Terminal 1 Hall B: MONT BLANC (non Schengen flights) and CONFLUENCE (Schengen flights).

Per person	€ 29.90 incl. VAT
------------	-------------------

On sale at [store.lyonaeroports.com](http://store.lyonaeroports.com) or directly in the airport Welcome Space or at the salon entrance.

## HIRING OF PRIVATE LOUNGES & FUNCTION ROOMS <sup>(4)</sup>, RATES INCL. VAT

Rates to be reviewed on 1 January, every year. - Booking at least 48 hr in advance

**Administrative costs:** in the event of cancellation 48 hours before the implementation date, a 25 % penalty will be added to the total amount.

### EUROPE LOUNGE

*Terminal 1, Level 0 (5 pers. maximum) <sup>(5)</sup>*

1 h	€65.00
1/2 day	€ 45.00
1 day	€299.00

### LES ÉCRINS LOUNGE

*Terminal 2, Level 1 (25 pers. maximum) <sup>(67)</sup>*

1 h	€69.00
1/2 day	€229.00
1 day	€369.00

<sup>(4)</sup> These rates concern Aéroports de Lyon S.A. space and do not include:

- Reception services for incoming and outgoing flights.
- Presence of airport reception personnel in these lounges.
- The refreshment and meal break service (upon request and prior quotation. min. 48 hours)

<sup>(5)</sup> EUROPE LOUNGE: soft drinks. Wi-Fi. TV. access to toilets and showers included.

<sup>(6)</sup> ECRINS LOUNGE: Wi-Fi. TV. access to toilets.